



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

November 11, 2025

DIVISION MEMORANDUM

No. 915 s. 2025

CONDUCT OF HEADCOUNT AND VALIDATION OF E-GASTPE GRANTEES FOR S. Y. 2025-2026

- To:** Assistant Schools Division Superintendent
Division Chiefs (SGOD & CID)
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Head
All Others Concerned
1. Relative to Regional Memorandum No. 1358, s. 2025, dated October 16, 2025, entitled "*Change of Schedule on the Ocular Inspection for Qualified School Applicants for S.Y. 2026-2027 and E-GATSPE Validation of Grantees for 2025-2026*", this Office, through the School Governance and Operations Division (SGOD), informs the field on the Conduct of Headcount and Validation of E-GATSPE Grantees for School Year 2025-2026, which will be held on November 12-14, 2025.
 2. Enclosed is the list of schools to be validated, together with their respective schedules and Regional Memorandum No. 1204 for reference.
 3. In line with this, participating Private Schools and State Universities and College are directed to prepare all necessary documents during validation as follows:
 - a. List of GATSPE and SHSVP Beneficiaries
 - b. School Form 2 generated from LIS
 - c. Class Record
 - d. Approved School Fees by the Regional Director
 - e. Generated PEAC Form 3 (School Fees) uploaded in the PEAC System
 - f. List of Teacher Salary Subsidy (TSS) Grantees with photocopy of their PRC Licenses
 4. Expenses incurred relative to the conduct of this activity shall be charged against Local Funds subject to usual accounting and auditing rules and regulations.
 5. Compliance and wide dissemination of this memorandum are desired.

for: [Signature]
SHERLITA A. PALMA, EdD CESQ V
Schools Division Superintendent
S.O. # 412, s. 2025
11/11/25



Schools Division of Tacloban City
Brgy 54, Real Street, Tacloban City
Email address: sdotaclobancity@gmail.com

Enclosure to Division Memorandum No. _____ s. 2025

Schedule	Name of School	DLC
November 12, 2025 Team A	AMA Computer College-Tacloban City	II
	Tacloban Institute of Electronics	VII
	Leyte Colleges	V
	LICEO DEL VERBO DIVINO, INC.	V
	Sacred Heart School	V
November 12, 2025 Team B	ABE International College of Business and Economics	VI
	Eastern Visayas State University - Secondary Laboratory School	IV
	Holy Infant College of Tacloban City, Inc.	IV
	Colegio De La Salle Fondation De Tacloban Inc.	X
	Holy Virgin of Salvacion School Inc.	X
November 13, 2025 Team A	DVOTREF	VIII
	STEFTI	VI
	St. Therese Christian Development Center Foundation Inc. (STCDCFI)Foundation	II
	Cambridge Center for International Studies - EV Phil., Inc.	VIII
November 13, 2025 Team B	Tacloban Central Institute of Technical Studies Inc	II
	JE Mondejar Computer College	VI
	Leyte Progressive High School, Inc.	VI
November 14, 2025 Team A & B	ACLC College of Tacloban	III
	Asian Development Foundation College	IX