

Republic of the Philippines

Department of Education

Region VIII SCHOOLS DIVISION OF TACLOBAN CITY

7 November 2025

DIVISION MEMORANDUM

No. 000 , s. 2025

SCHEDULE OF ACTIVITIES RELATIVE TO THE 2025 DIVISION OPERF PREPARATIONS OF MEANS OF VERIFICATION (MOVs)/ EVIDENCE REQUIEREMENTS (ERs), STATUS CHECKING OF COMPLIANCE & CONDUCT OF FINAL MOCK VALIDATION

ASSISTANT SCHOOLS DIVISION SUPERINTENDENT To:

CONCURRENT OIC-ASDS & CID CHIEF

CHIEF, SCHOOL GOVERNANCE & OPERATIONS DIVISION

DIVISION UNIT AND SECTION HEADS PROGRAM FOCAL & COORDINATORS

All Others Concerned

1. This Office announces the Schedule of Activities relative to the 2025 Division OPCRF Preparations of MOVs/ERs, Status Checking of Compliance

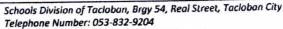
& Conduct of Final Mock Validation to wit:

& Conduct of Final Mock Validation to wit:			
Date	Activity	Responsible	
		Person/Office	
November 17- December	Preparations of the	All Concerned	
12, 2025	needed MOVs/ERs as per	Unit/Section Heads,	
12, 2323	the 2025 Division OPCRFs	Program Focal &	
	version 2(calibrated)	Coordinators from the	
		offices of the 3 functional	
		divisions (OSDS, CID,	
		SGOD)	
		No. of the second	
		Venue: Respective Offices	
December 15-19, 2025	Status Checking &	Mark Chester Anthony G.	
	percentage of compliance	Tamayo-CID	
	as evaluated by the		
	respective section & unit	Dr. Melani D. Escobarte-	
	heads and shall be	SGOD	
	certified by division chiefs		
	(CID & SGOD)	Francisco A. Anchojas-	
	AO V-GASU (OSDS)	OSDS	
		V. Daving the 2025	
		Venue: During the 2025	
	The state of the s	Management Activity	
		street of December 17-19,	
		2025	
		2020	
January 6-7, 2026	Conduct of Mock		
	Validation	CENT	
(D == 1)	By Functional Division	LEASED	
January 6 (Day 1)	OSDS Date:	1	
	Time	Anchojas, AO V-GASU	
	Signatu	1 / 1	
~**	Signa		









Email address: sdotaclobancity@deped.gov.ph /cmvillamor2024



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Region VIII SCHOOLS DIVISION OF TACLOBAN CITY

Members: Naisy M. Brosas Rodel R. Naval Maria Nessa L. Homeres Feedback Encoder: Jim P. Lodevico Venue: SDO Conference Room CID Chairperson: Mark Chester Anthony G. Tamayo Members: Dr. Julieta L. Lim Dr. Gretel Laura M. Cadiong Dr. Ronald B. Llaneta Melinda P. Severino Feedback Encoder: Crisologo C. Agujero Venue: Library Hub SGOD Chairperson: Dr. Melani D. Escobarte Members: Dr. Delilah M. Delos Santos Dr. Jade B. Calleja Dr. Meriam M. Gualdrapa Feedback Encoder: Edgar Y. Homerez Venue: SGOD Chief's Office January 7 (Day 2) SDO-Wide Final Mock Chairperson: ASDS Validation Dr. Henrietta T. Managbanag, DPMT Members: Atty. Ma. Bernadette T. Inciso, DPMT Dr. Gretel Laura M. Cadiong, DPMT Roger D. Dagale, DPMT Angelo V. Alcaraz, DPMT











Rodel R. Naval, DPMT



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		Documenter: Dr. Manolito C. Bolpa Venue: SDO Conference Room
January 9, 2026	Unified Coding, Labelling & Packaging of MOVs/ERs ready for the Regional PMT OPCRF Validation	Chairperson: Roger D. Dagale Co- Chairperson: Angelo V. Alcaraz Members: Genesis Alejandro R. Colete Jenneth S. Lagunzad Grace C. Zanoria Sonia N. Cabalona Venue: TBA (to be arranged)

- 2. Procedure, mechanism & validation tool of the internal and division-wide mock validation can be accessed through the materials provided by the office of SEPS SMME (Roger D. Dagale) as per DM 292, s. 2025.
- 3. Expenses incurred in the conduct of this activity shall be charged to Division MOOE under the 2025 OSDS-GASS Funds, subject to usual budgetary, procurement, accounting and auditing rules and regulations.
- 4. For relevant queries and concerns you may connect with ANGELO V. ALCARAZ, Planning Officer III, with this contact number 09684567073 or visit the SGOD Office 2nd Floor SDO Building, Real Street, Tacloban City.
- 5. Immediate dissemination of and strict compliance with this Memorandum are desired.

SHERLITA A. PALMA Edd, CESO VI

Assistant Schools Division Superintendent Office -In-Charge

Office of the Schools Division Superintendent

Enclosures: NONE

Reference: NONE
To be indicated in the Perpetual Index under the following subjects:

SCHEDULE

2025 DIVISION OPCRE

MOVs/ERs PREPARATIONS

STRATEGIC PLANNING





