

- iii) Provide opportunities among researchers/innovators to present their plans and projects in at least the division level.
 - iv) Provide technical inputs and suggestions for enhancement and improvement of the study.
- 4) Participants for the said activity are the following:
- i) Proponents of submitted proposal (Solo/Group)
 - ii) Members of the Panel of Evaluators
 - iii) Secretariat of the Planning & Research Section.
- 5) Specific Guidelines during the project proposal hearing:
- Each research/innovation proposal shall be presented by the lead proponent supported by other members of the group.
 - Presenters are advised to prepare a presentation (power point) that shall last for 10 minutes per research project. The slide deck should be composed of the following:

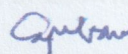
BASIC AND RESEARCH PROPOSAL

Project Title, Name of Proponent/s
Rationale
Research Question
Research Methodology
Timeline

BASIC AND RESEARCH PROPOSAL

Project Title, Name of Proponent/s
Executive Summary/Introduction
Implementation Plan

- There will be a panel of evaluators in every presentation. The role of the evaluator is to provide professional and constructive criticism and to raise questions, especially on hazy parts of the study. Evaluator/s may also share their viewpoints based on their expertise and experience.
 - Successful and approved research/innovation shall be given an **APPROVAL FOR RESEARCH PROPOSAL** and to proceed with the study.
- 6) Expenses such as Lunch/Snacks to be serve to the members of the Panel of Evaluators and secretariat shall be charged to local/Division MOOE, subject to the usual accounting and auditing rules and regulations.
- 7) For further inquiries and clarifications, please coordinate with *Jade Bautista Calleja, Senior Education Program Specialist*, Planning & Research Section (Cellphone No. 0977-320-5469).
- 8) Immediate dissemination and compliance of this memorandum to all concerned are earnestly desired.


SHERLITA A. PALMA EdD, CESO VI
 OIC-Schools Division Superintendent

