



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City

August 4, 2025

DIVISION MEMORANDUM

No. 600, s. 2025

**CONDUCT OF ADVANCE VOLLEYBALL GAMES FOR MAYOR'S CUP TOURNAMENT
FOR SCHOOL YEAR 2025-2026**

TO: Assistant Schools Division Superintendent
Division Chiefs (SGOD & CID)
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
District Sports Coordinators
All Others Concerned

1. In reference to Division Memorandum No. 510, s. 2025 entitled Conduct of Mayor's Cup Tournament for School Year 2025-2026, this office through the School Governance and Operations Division (SGOD), announces the schedule for the conduct of advance volleyball games as part of the tournament.
2. The volleyball games will be held on the following dates:
 - August 2-3, 2025 (Saturday & Sunday)
 - August 9-10, 2025 (Saturday & Sunday)
 - August 16-17, 2025 (Saturday & Sunday)
 - August 21, 2025 (Thursday)
 - August 30-31, 2025 (Saturday & Sunday)
 - September 5-7, 2025 (Friday to Sunday)
3. Participants rendering services during weekends and holidays shall be granted Compensatory Time-Off (CTO) or Service Credits, in accordance with DepEd Order No. 65, s. 2020 and CSC-DBM Joint Circular No. 2, s. 2004.
4. Travel Authority for participating school personnel shall be approved by the respective School Heads.
5. Expenses incurred by athletes and coaches (Meals & Transportation) shall be charged against School MOOE/Local Funds subject to usual accounting and auditing rules and regulations.
6. Wide dissemination of and strict compliance with this memorandum is directed.

RELEASE

Date: **4 AUG 2025**

Time:

Signature:

Sherlita A. Palma
SHERLITA A. PALMA, EdD CESO VI
Schools Division Superintendent

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