



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

31 July 2025

DIVISION MEMORANDUM

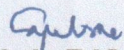
No. 596, s. 2025

5th DIVISION MANAGEMENT COMMITTEE CONFERENCE

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CONCURRENT OIC-ASDS & CID CHIEF
CHIEF, SCHOOL GOVERNANCE & OPERATIONS DIVISION
EDUCATION PROGRAM SUPERVISORS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
DIVISION SECTION & UNIT HEADS
PUBLIC ELEMENTARY & SECONDARY SCHOOL HEADS
All Others Concerned

1. Consistent to our commitment to quality, transparent and accountable public service. This Office informs the field on the conduct of the 5th Division Management Committee Conference on August 27, 2025 (Wednesday) with the theme "Nagkakaisang Pamumuno: Pagtataguyod ng Kultura, Wika at de-Kalidad ng Pagkatuto", hosted by the School Governance and Operations Division and Co-Hosted by District Learning Center X with Modern Filipiniana Attire. Venue to be announced in an Advisory.
2. The objectives of this Division MANCOM Conference are:
 - 2.1 Orients the target participants on education programs updates;
 - 2.2 Discuss pressing, crucial, and pivotal matters affecting the quality/delivery of educational services to all our schools;
 - 2.3 Revisits all pertinent DepEd policies and related regulations aligned to the best interest for all our learners, clients, and stakeholders;
 - 2.4 Thresh-out issues relative to the topics and to arising issues as a whole.
3. The expected participants are as follows:
 - 3.1 Top Management-----4 (SDS, ASDS, 2 Chiefs)
 - 3.2 Functional Section & Unit Heads: OSDS-----8 participants
SGOD-----8 participants
CID-----10 EPSs
10 PSDSs
 - 3.3. Public School Heads-----60 participants

TOTAL: 100 participants
4. Registration Fee of **1,000.00** shall be collected from the participants charged to school/division MOOE, subject to budgeting, procurement, accounting, and auditing rules and regulations.
5. For clarifications and relevant queries, kindly connect with DR. MELANI D. ESCOBARTE, *Chief-SGOD*, at the SGOD Office 2nd Floor of the SDO Tacloban City Division.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.


SHERLITA A. PALMA EdD, CESO VI
OIC- Schools Division Superintendent

