



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

June 23, 2025

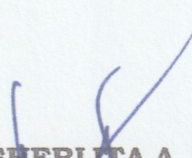
**DIVISION MEMORANDUM**

No. 475, s. 2025

**DISSEMINATION OF ADDITIONAL GUIDANCE ON THE  
ASSIGNMENT OF TEACHING LOAD TO TEACHERS**

To: Assistant Schools Division Superintendent  
Chief Education Program Supervisors, SGOD and CID  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Teaching and Non-Teaching Personnel  
All Others Concerned

1. In reference to Regional Memorandum No. 680, s. 2025 and DepEd Memorandum DM-OSEC-OUHROD-2025-0002, titled "Additional Guidance on the Assignment of Teaching Load to Teacher", this office informs all concerned of the provisions and directives contained therein.
2. Enclosed is the copy of the DepEd Memorandum for your reference.
3. Immediate compliance and widest dissemination of this memorandum is highly desired.

  
**SHERLITA A. PALMA EdD, CESO VI**  
OIC-Schools Division Superintendent

Enclosures: as stated  
Reference: as stated  
To be indicated in the Perpetual Index under the following subjects:

ASSIGNMENT      GUIDANCE      TEACHING LOADS

OSDS/AU/PS/NMB 062325



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