



Republic of the Philippines  
Department of Education  
Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

6. The participants in this activity who travel or render services on days that fall on weekends and holidays can avail themselves of the Service Credits, CTO or COC whichever is applicable as per DepEd Order No. 67, s. 1988 and CSC Memo Circular No. 09, s. 1988.
7. The monitoring officials who claim for CTO shall submit the accomplished monitoring tool, the certificate of appearance and a signed DTR indicating the specific date of monitoring.
8. Expenses relative to the conduct of the above-indicated activity are charged to local funds subject to the usual accounting and auditing rules and procedures.
9. Immediate dissemination of and compliance with this Memorandum are desired.

*as per s.d.o. 168, s. 2007 6/19/17*  
**SHERLITA A. PALMA, EdD. CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge

Encl: as stated

References: as stated

To be indicated in the Perpetual Index

under the following subjects:

CURRICULUM

OUTPUTS

PERFORMANCE

PORTFOLIO DATA

