



Republic of the Philippines  
**Department of Education**  
Region VIII  
SCHOOLS DIVISION OF TACLOBAN CITY

March 10, 2025

**Division Memorandum**

No. 223, s. 2025

**IMPLEMENTATION OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP) -  
MILK COMPONENT  
SY 2024-2025**

To: Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
District Supervisors  
All Elementary School Heads  
All others concerned

In line with the implementation of the School-Based Feeding Program (SBFP), we are pleased to announce that the Milk Component will commence this March 17, 2025. As part of the program, pasteurized milk will be provided to the beneficiaries to ensure their proper nutrition.

Accomplish the following forms for documentation and distribution:

- **SBFP Form 8** – Milk Consent (to be submitted before the day of 1st delivery of milk)
- **SBFP Form 5** – Milk Intolerance (to be submitted before the day of 1st delivery of milk)
- **SBFP Form 6** – Delivery Status (to be submitted on April 10, 2025)
- **SBFP Form 7** – Program Terminal Report (to be submitted on April 18, 2025)

You can access the e-copy of the forms through this link:

<https://tinyurl.com/SBFP-Forms-FY2024>

To facilitate a smooth transition and prevent any adverse reactions among the beneficiaries, all recipients are advised to start with minimal consumption of the milk product. Furthermore, to safeguard the health of all participants, those with known milk intolerance or lactose sensitivity are advised to inform the school Clinic In-Charge, Feeding Coordinators, or the designated school nurse for proper management and alternative nutritional provisions.

We request the cooperation of all concerned personnel in ensuring the effective implementation of this initiative. Program implementers are encouraged to closely monitor the beneficiaries during the initial stages and report any health concerns immediately.





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For further inquiries or assistance, kindly coordinate with Division SBFP Focal Janielyn C. Refuerzo with this contact no. 0917-306-4805 or Alternate Division SBFP Focal Jaia Glaiza N. Arandia with this contact no. 0915-359-6739.

For your information, guidance and compliance.

**SHERLITA A. PALMA EdD, CESO VI**  
Schools Division Superintendent

