



Republic of the Philippines  
**Department of Education**  
 Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

March 4, 2025

**DIVISION MEMORANDUM**  
 NO. 205 S. 2025

**ANNOUNCEMENT OF VACANT POSITION AND INVITATION TO APPLY**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors, CID and SGOD  
 Public Schools District Supervisors  
 Elementary and Secondary School Heads  
 Teaching and Non-Teaching Personnel  
 All Others Concerned

- In reference to the Regional Memorandum No. 207 s, 2025 titled "Announcement of Vacant position and invitation to apply:

No. of Vacant position	Position Title	Salary Grade	Office Assignment
One (1)	Technical Assistant I under Contract of Service	Php 28, 000.00 +10% premium pay per month	Education Support Services Division
<b>Minimum Qualification</b>			
Education	Bachelor's degree relevant to job		
Experience	None Required		
Training	None required		
Eligibility	None required		

- All interested and qualified applicant regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE), etc. are encourage to apply and submit the following documentary requirements listed below through the Records Section or email at: [records.region8@deped.gov.ph](mailto:records.region8@deped.gov.ph) cc [personnel.region8@deped.gov.ph](mailto:personnel.region8@deped.gov.ph) or via courier addressed to: **Regional Director, Department of Education, Regional Office VIII, Government Center, Candahug Palo, Leyte 6501** with **proper tabbing** not later than **March 12, 2025 5:00 PM:**
- Please see attached copy of Regional Memorandum No. 207 s. 2025 for further information and clarification.
- For Immediate and wide dissemination of this memorandum are desired.



*Sherlita A. Palma*  
**SHERLITA A. PALMA EdD, CESO VI**  
 OIC-Schools Division Superintendent