



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

Month of April 2025	May 5, 2025	CID Chief SGOD Chief OSDS AO V GASU
Month of May 2025	June 2, 2025	CID Chief SGOD Chief OSDS AO V GASU
Month of June 2025	July 7, 2025	CID Chief SGOD Chief OSDS AO V GASU
Month of July 2025	August 4, 2025	CID Chief SGOD Chief OSDS AO V GASU
Month of August 2025	September 1, 2025	CID Chief SGOD Chief OSDS AO V GASU
Month of August 2025	September 1, 2025	CID Chief SGOD Chief OSDS AO V GASU
Month of September 2025	September 6, 2025	CID Chief SGOD Chief OSDS AO V GASU
Month of October 2025	November 3, 2025	CID Chief SGOD Chief OSDS AO V GASU
Month of November 2025	December 1, 2025	CID Chief SGOD Chief OSDS AO V GASU
Month of December 2025	December 22, 2025	CID Chief SGOD Chief OSDS AO V GASU

4. All the Monthly CSM Results, Analysis, Recommendation and Ways Forward Reports shall be filed as repository of these document to the Office of the GASU MR. FRANCISCO A, ANCHOJAS, AO V after the reporting, while for the compliance to R.O and CO the in- charge shall be MR. ANGELO V. ALCARAZ, PLO III/DPAC.
5. This compliance is our steadfast support to the successful implementation of the ARTA or the Policy on "Ease of Doing Business & Efficient Government Services Delivery", to our Defined Processes committed in our Prime HRM Level II Accreditation, and commitment in the operationalization of the One DepEd, One QMS.
6. For inquiries and clarifications kindly connect through MR. ANGELO V. ALCARAZ, Planning Officer III/DPAC at the SGOD Office or with this contact number 09675081925.

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7. Expenses incurred relative to the conduct of these activities shall be charged to Division MOOE/Local Fund subject to procurement, accounting, and auditing rules and regulations.
8. Immediate dissemination of and strict compliance with this Memorandum are desired.

*M. P. D. - #4418 - 2025*  
**SHERLITA A. PALMA EdD, CESO VI**  
Assistant Schools Division Superintendent  
Office -In-Charge  
Office of the Schools Division Superintendent

Enclosures: None  
Reference: None  
To be indicated in the Perpetual Index under the following subjects:  
2025 CSM COMPLIANCE      PRIME-HRM      ONE DEPED, ONE QMS





Republic of the Philippines  
**Department of Education**  
Region VIII  
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January 30, 2025

**DIVISION MEMORANDUM**

No. 101, S. 2025

TO : HRMPSB Chairman and Members  
Chief Education Supervisors, CID and SGOD  
EPS's, PSDS's and School Heads  
Interested Applicants  
All others Concerned

**CONDUCT OF SPECIAL RANKING IDENTIFIED DOST-SEI SCHOLAR GRADUATES UNDER  
RA 7687 & RA 10612 SCHOLARSHIP PROGRAM FOR SY 2025-2026**

1. In our to the continued pursuit towards excellence in Human Resource Management, this office hereby announces to the field the **Conduct of Special Ranking for Identified Department of Science and Technology-Science Education Institute (DOST-SEI) Scholar Graduates under RA 7687, An Act Instituting a Science and Technology Scholarship Program and Other Purposes or Science and Technology Scholarship Program and Other Purposes or Science and Technology Scholarship Act of 1994 & RA 10612 The Fast-Tracked Science and Technology Act of 2013 for the School Year 2025-2026** employing the **OPEN DOORS (Optimizing Personnel Enhancement Networks Through the Division's Objective Open ranking System)** mechanism.

2. The following schedule will be followed:

Date	Activity	Time	Place
February 7, 2025	Demonstration Teaching	8:30 am-10:30 am	Division Conference Hall
	TRF writing/Interview	10:30 am – 11:00 am	
	Evaluation of Documents	11:00 am -12:00 nn	
	Deliberation	1:00 pm – 2:00 pm	

3. The special evaluation committees for teaching demonstration, TRF writing or interview and evaluation of documents are as follows:

Teaching Demonstration	Arnulfo Q. Banzon Juliet L. Lim	EPS-Science EPS-Values
Evaluation of Documents	Jessica M. Abril	EPS-MAPEH
TRF Writing/Interview	Henrietta T. Managbanag EdD,CESO VI  Melani D. Escobarte,Phd	Asst. Schools Division Superintendent/HRMPSB Chairperson  Chief-SGOD/HRMPSB Member



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	Mark Chester Anthony G. Tamayo  Francisco A. Anchojas  Naisy M. Brosas Jyra A. Gocela	Chief-CID/HRMPSE Member Admin. Officer V- ADMIN/HRMPSE Member Admin. Officer IV-HRMO Secretariat
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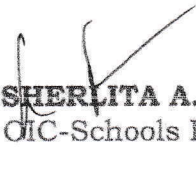
4. The following are the list of DOST Scholars Graduates and SPIMS Beneficiaries for SY 2024-2025:

DOST Scholar	Sheila Mae B. Tanpiengco BS Chemistry
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5. DepEd Order No. 7, s.2023 entitled **“Guidelines on Recruitment, Selection and Appointment in the Department of Education”**, shall be used as basis for the screening and evaluation process. Applicants shall be evaluated using the following criteria:

CRITERIA	POINTS
Education	10
Training	10
Experience	10
PBET/LET Rating	10
PPST COIs ( Classroom Observation/Demonstration Teaching)	35
PPST NCOIs (Teacher Reflection)	25
<b>Total</b>	<b>100</b>

5. Meals and other incidental expenses in the conduct of activities for the evaluation of documents, interview, teaching demonstration shall be charged against Local Funds/School MOOE subject to usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum is desired.

  
**SHERLITA A. PALMA EdD, CESO VI**  
 OIC-Schools Division Superintendent

Enclosure: as stated  
 Reference: as stated  
 To be indicated in the Perpetual Index under the following subjects:  
 ASSESSMENT      DEPLOYMENT      HIRING      DOST SCHOLARS

AU/PS/NMB 013025



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January 31, 2025

**DIVISION MEMORANDUM**


No. 102, s. 2025

**THREE-DAY LIVE-OUT REGIONAL ACCREDITATION OF OFFICIATING OFFICIALS**

TO: Assistant Schools Division Superintendent  
Division Chiefs  
Public School District Supervisors  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. In reference to Regional Memorandum No. 090, s. 2025, this office announces the conduct of Three-Day Live-Out Regional Accreditation of Officiating Officials on February 6-9, 2025, at Burauen Comprehensive National High School, Burauen Leyte.
2. The activity aims to:
  - a. upskill and improve the officiating officials' knowledge of the rules, regulation, and best practices in officiating;
  - b. update the new policies and guidelines in their respective filed of sports;
  - c. promote uniformity in officiating, foster continuous professional development, and encourage networking and collaboration among officials; and
  - d. uphold the values of fairness, safety, and professionalism throughout the sports event.
3. The participants of this activity are the selected officiating officials from various sports discipline. (see attached enclosure)
4. The participants are expected to be at the venue in the afternoon of February 6, 2025, (Day 0) to catch up with the opening program at 3:00 o'clock in the afternoon.
5. Only individuals meeting the following conditions will be eligible to participate:
  - a. Have served in lower meets and attended training/s in coaching of officiating for the sport they intend to officiate.
  - b. Physically fit and submit latest Medical Certificate.
  - c. Note more than 55 years old at the time of the EVRAA 2025.

6. Identified participants are required to bring their respective Travel Authority and medical certificate stating that he/she is medically and physically fit for the training.
7. The schedule for medical check-up will be on February 3, 2025, at Health and Nutrition Section of SDO Tacloban City.
8. The participants who render services that fall on a weekends and holidays are entitled to Service Credits or Compensatory Time-Off (CTO) whichever is applicable consistent with the rulings under DepEd Order No. 67, s.1988 and CSC Memorandum Circular No. 09, s.1988.
9. The travelling expenses including board and lodging of the participants shall be charged against the Local Funds/MOOE/SEF/Other Funds subject to usual accounting and auditing rules and regulations.
10. For strict compliance and wide dissemination of this Memorandum are deemed necessary.

  
**SHERLITA A. PALMA EdD, CESO VI**  
OIC-Schools Division Superintendent

