



Republic of the Philippines  
 Department of Education  
 Region VIII

**SCHOOLS DIVISION OFFICE OF TACLOBAN CITY**

February 13, 2024

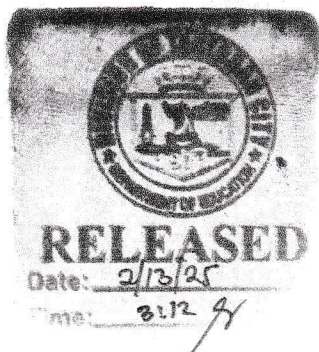
**DIVISION MEMORANDUM**

No. 146 s. 2025

**LAUNCHING AND IMPLEMENTATION OF THE ONLINE PROCUREMENT TRACKING SYTEM SIMULATION**

**TO: Chief, CURRICULUM IMPLEMENTATION DIVISION  
 PUBLIC SCHOOL DISTRICT SUPERVISORS  
 PUBLIC SCHOOLS HEADS (IPED IMPMENTERS)  
 ALL CONCERNED**

1. In line with the Schools Division of Tacloban City's initiative to streamline the procurement process and enhance tracking efficiency, a launching on the utilization of the Online Procurement Tracking System will be conducted on February 21, 2025 at exactly 9:00 in the morning at the Conference Hall, Division of Tacloban City.
2. Participants of the launching are the two chiefs, all unit heads, and program owners.
3. Links and QR codes on the utilization of the tracking system will be provided during the launching and the first day of implementation of the project.
3. All expenses incurred in the activity shall be chargeable against division MOOE and local fund, subject to the existing accounting and auditing rules and regulations.
4. Immediate dissemination and compliance with this memorandum are desired.



*as per S.O # 070, S. 2025*  
**SHERLITA A. PALMA, EdD, CESO VI**  
 OIC-Schools Division Superintendent