



Republic of the Philippines
Department of Education
Region VIII – Eastern Visayas
SCHOOLS DIVISION OF TACLOBAN CITY

February 7, 2025

DIVISION MEMORANDUM

No. 138, s. 2025

**CONDUCT OF ORGANIZATIONAL MEETING
OF SECONDARY SCHOOL PRINCIPALS**

To: **Public Schools District Supervisor
Secondary School Principals
All Others Concerned**

1. This Office announces the conduct of Organizational Meeting of Secondary School Principals on February 15, 2025, at Pacific Point Events Place & Resort.
2. The objectives of the activity are the following:
 - 2.1. Conduct of election of officers of the Association of Secondary School Principals of Tacloban City.
 - 2.2. Revisit the Constitution and By-Laws of the Association.
 - 2.3. Discuss the association's affiliation to National Organization.
 - 2.4. Discuss the learning and development activities of the secondary School Principals.
3. The participants of this activity are the Principals handling schools that offer Junior High School and/or Senior High School. The former School Heads of ScanNHS, Anita Beloy; ABNHS, Nelsie Abordo; and KVIS, Maria Helen Delmo, are also invited to participate.
4. This memorandum will serve as Travel Authority of the participants.
5. Expenses incurred for the participation of this activity is chargeable against school MOOE or any other Local Fund subject to usual accounting and auditing rules and regulation.
6. Immediate dissemination and compliance of this memorandum are desired.

Sherlita A. Palma
SHERLITA A. PALMA EdD, CESO VI

9 **OIC Schools Division Superintendent**



RELEASED
17 FEB 2025

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