



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

February 03, 2025


**DIVISION MEMORANDUM**

No. 111, s. 2025

**COORDINATION MEETING WITH THE SPA FOCAL PERSONS FOR THE 2025 EVRAA  
OPENING AND CLOSING CEREMONIES**

TO: Assistant Schools Division Superintendent  
SGOD and CID Chiefs  
Education Program Supervisors  
Senior Education Program Specialists  
Public Schools District Supervisors  
School Heads of Elementary and Secondary

1. Relative to Division Memorandum no. 089 , s. 2025 dated January 23, 2025 on the different Working Committees for the 2025 EVRAA Opening and Closing Ceremonies , this office announces the *1<sup>st</sup> Coordination Meeting with the SPA Focal Persons for the 2025 EVRAA Opening and Closing Ceremonies* on **February 5 , 2025 , 1:00-3:00pm** at the Division Conference Hall .
2. The said meeting aims to achieve the ff :
  - a. Finalize the overall theme of the opening salvo and unity dance for the aforementioned ceremonies ;
  - b. Identify the participating schools and the performers ;
  - c. Finalize the timeline of rehearsals of the identified SPA ( Special Program in the Arts ) performers ;
  - d. Expedite the preparations of the required documents for smooth and seamless rehearsals .
3. Identified participants to the meeting are hereto reflected in the enclosure ( see attached ) .
4. Expenses and other incidentals relative to the series of preparations of the activity shall be charged to their school MOOE / local funds subject to the usual auditing and accounting rules and regulations .
5. Immediate and wide dissemination of this memorandum is highly enjoined .

  
**SHERLITA AL PALMA EDD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Enclosures: none  
Reference: none  
To be indicated in the Perpetual Index under the following subjects:

**COORDINATION MEETING**

**SPA FOCAL PERSONS**

**2025 EVRAA**

