



Republic of the Philippines  
**Department of Education**  
 Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

January 7, 2025

**DIVISION MEMORANDUM**

No. 014, s. 2025

**CONDUCT OF THE 2025 OPCRFs TARGET SETTING (Committed Targets)**

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
 CHIEF, CURRICULUM IMPLEMENTATION DIVISION  
 CHIEF, SCHOOL GOVERNANCE & OPERATIONS DIVISION  
 EDUCATION PROGRAM SUPERVISORS  
 PUBLIC SCHOOLS DISTRICT SUPERVISORS  
 UNIT AND SECTION HEADS  
 All Others Concerned

1. This Office through the Division Performance Management Team (DPMT) informs all concerned officials and personnel of the Conduct of the 2025 OPCRFs Target Setting (Committed Targets) as per D.O No. 02, s. 2015 on January 30, 2025 at the SDO Conference Room.
2. As an integral component of the RPMS Phase 1, the Target Setting aims to:
  - a. review and discuss organizational goals as bases for setting performance standards;
  - b. establish the alignment of the individual goals vs. organizational goals based on the Compendium, and
  - c. set targets and commitments to achieve the desired individual and office outputs at the end of 2025 performance cycle.
3. This compliance is our steadfast support to the successful implementation of the ARTA or the Policy on "Ease of Doing Business & Efficient Government Services Delivery" and to our Defined Processes committed in our Prime HRM Level II Accreditation.
4. For inquiries and clarifications kindly connect through ROGER D. DAGALE, SEPS SMME & ANGELO V. ALCARAZ, Planning Officer III both members of the DPMT at the SGOD Office.
5. Expenses incurred relative to the conduct of these activities shall be charged to School MOOE/Local Fund subject to procurement, accounting, and auditing rules and regulations.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.

*Sherlita A. Palma*  
**SHERLITA A. PALMA EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 Office -In-Charge  
 Office of the Schools Division Superintendent

Enclosures: None  
 Reference: DO No. 02, s. 2015 & RM 1624, s. 2024  
 To be indicated in the Perpetual Index under the following subjects:

IPCRF                      OPCRF                      RPMS                      PRIME-HRM                      ONE DEPED, ONE QMS

