



Republic of the Philippines
 Department of Education
 Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

January 2, 2025

DIVISION MEMORANDUM

No. 004 s. 2025

**THE SCHEDULES OF THE 1ST AND FINAL INVENTORY
 OF THE MOVs PORTFOLIO FOR CY 2024 OPCRF**

**To: Office of the OSDS
 Office of the CID
 Office of the SGOD
 All others concerned**

1. With reference to DepEd Order 2s. 2015, the policy guidelines on the establishment of the Results-based Performance Management System (RPMS) in the Department of Education and in the preparation of the upcoming validation of the MOVs for the CY 2024 OPCRF, this office announces the inventory of MOVs portfolio of the three-functional division on these schedules:

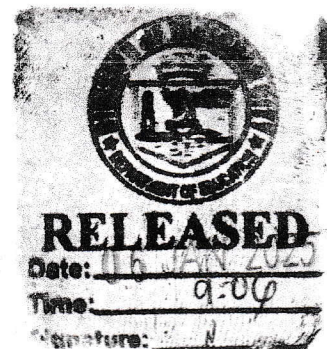
Date	Activity	Venue	Time
Jan. 13, 2025	1 st Inventory	Library Hub	9AM - 12PM
Jan. 16, 2025	Final Inventory	Library Hub	9AM - 12PM

2. This activity aims to secure the completeness and compliance to *quality, efficiency and timeliness* of the MOVs of the CY 2024 OPCRF of the SDO per Key Results Areas.

3. The participants of this activity are the following:

SGOD

1. Dr. Melanie D. Escobarte - Chairman
2. Dr. Delilah M. Delos Santos - Member
3. Mr. Angelo V. Alcaraz - Member
4. Manolito C. Bolpa - Team Encoder



CID

- 1. Mr. Mark Chester Anthony G. Tamayo - Chairman
- 2. Dr. Juliet L. Lim - Member
- 3. Dr. Ronald B. Llaneta - Member
- 4. Dr. Bernaldo Basiano - Member
- 5. Dr. Joelma I. Dagami - Member
- 6. Ms. Marian Dawn Lee - Team Encoder

OSDS

- 1. Mr. Francisco A. Anchojas - Chairman
- 2. Ms. Naisy M. Brosas - Member
- 3. Mr. Rodol R. Naval - Member
- 4. Ms. Helen Gonzaga/
Ms. Maria Nessa L. Homeres - Member
- 5. Mr. Edgar Homerez - Team Encoder

5. The role of the chairman of each team are the following:

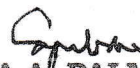

1.1 He/she shall present the results and findings of the 1st and 2nd mock validations during the 1st and final schedules of the inventory.

1.2 He/she shall be in charge of calling the attention of those focal persons under his/her team whose MOVs are not yet finalized on or before January 15, 2025.

1.3 He/she shall assign one of his/her members the keeper of the finalized/complete MOVs per sequence code until January 20, 2025.

4. Final sorting and binding of MOVs per KRA through the sequence code is on January 20-24, 2025.

5. For your guidance.


SHERLITA A. PALMA, EdD, CESO VI
S/OIC- Schools Division Superintendent 

Enclosure:
Reference: DepEd Order No 2, s. 2015



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