



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**  
Tacloban City

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January 24, 2025


**DIVISION MEMORANDUM**  
NO. 088 s.2025

**ESTABLISHMENT OF SCHOOL TEEN CENTER (LEARNER SUPPORT CENTER)**

To: Assistant Schools Division Superintendent  
Chief, SGOD and CID  
Public Schools District Supervisors  
School Head of Identified School  
All others concerned

1. The **DM-OUPS 2024-09-05600** Utilization of the Program Support Fund for FY 2024 on the Establishment of the Learner Support Center (Teen Center) in schools, this division will provide a program support fund to Identified secondary schools as follows:
  - ✓ **Sagkahan National High School**
  - ✓ **V&G National High School**
  - ✓ **Scandinavian National High School**
2. The establishment of School-Based Learner Support Center (Teen Center) aims to:
  - ✓ Provide a safe, supportive, accessible, and confidential environment for learners;
  - ✓ Provide the supplies and equipment essential for the operations of the identified School Teen Centers:
  - ✓ Provide orientation, training, technical assistance, and other activities related to Adolescent Reproductive Health Program (ARH).
3. Identified secondary school recipients shall be provided with a support fund amounting to P35,000.00 each to establish the School-Based Learner Support Center (Teen Center) and shall submit a printed and signed copy of Work and Financial Plan and Program of Works on or before January 30, 2025 to the Division ARH Coordinator.

4. All procurements relative to the establishment of the School-Based Learner Support Center (Teen Center) shall be based on the guidelines stipulated on the DM-OUPS 2024-09-05600 and shall be subject to the usual accounting and auditing rules and regulations.
5. For your information, guidance and compliance.

  
**SHERLITA A. PALMA, EdD, CESO VI**  
Schools Division Superintendent

