



Republic of the Philippines  
**Department of Education**  
 Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

January 16, 2025

**DIVISION MEMORANDUM**

No. 042, s. 2025

**SCHEDULE OF DUTIES IN DEPED REGIONAL OFFICE  
 HEALTH AND NUTRITION UNIT FOR FEBRUARY 2025**

To: Asst. Schools Division Superintendent  
 Chief, SGOD  
 Health and Nutrition Section Personnel  
 DepEd Tacloban City Division  
 Tacloban City

1. The Health and Nutrition Unit of the DepEd Regional Office No. 8 is requesting for nurses to be assigned to their office due to lack of personnel to assist the Regional Medical Officer. The nurses of our Division are assigned to go on duty in the Region in the month of February 2025.
2. The nurses of our Division are scheduled to render medical service as follows:
 

Feb 3-5	Jaia Glaiza N. Arandia
Feb 6-7 & 10	Rizza P. Deliva
Feb 11-13	Lyra Ruth E. Macatimpag
Feb 14, 17-18	Therese Rachelle E. Caing
Feb 19-21	Dorothy R. Antoni
Feb 24-26	Bryan M. Fuentes
Feb 27-28	Janielyn C. Refuerzo
3. For your information, guidance, and compliance,

*as per memo # 042, s. 2025 dated 01/16/2025*  
**SHERLITA A. PALMA, CESO VI**  
 Schools Division Superintendent

