



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City



October 31, 2024

Date

039-CSA50-CY2024

BAC Sec. Quotation No:

Project Reference #:

Name of the Project:

PROCUREMENT FOR ACCOMMODATION (Breakfast and
and Break-out Room) National Children's Month

Location of the Project:

Tacloban City

REQUEST FOR QUOTATION

Please quote your lowest price on the

PROCUREMENT FOR ACCOMMODATION (Breakfast and
and Break-out Room) National Children's Month

as specified below and submits your quotation duly signed by your representative not later than

1. The approved budget for the contract is :
2. Duration of Bidding is within:
3. Closing Date and Time:
4. Expected Date of Delivery/Date of Activity:

November 6, 2024		9:00 AM	
PHP		332,205.00	
October 31, 2024	to	November 6, 2024	
November 6, 2024	/	9:00 AM	

SIGNED

HENRIETTA T. MANAGBANAG
BAC Chairperson

TERMS AND CONDITIONS :*(Failure to comply with the following requirements shall result in the disqualification of your bid) :*

A.

1. Use this prescribed form and all entries herein must be typewritten/printed legibly.
2. Bids exceeding the ABC shall be disqualified.
3. Multiple bids are not allowed.
4. E-mail/submit one copy of Sealed Quotation to the BAC Secretariat.
5. Absence and/or failure on the part of the bidder(s) to appear in the opening of the sealed bids shall be considered as a waiver.
6. Place of delivery is DepEd City Division Office, Real Street, San Fernando Compound, Tacloban City to be done within immediate days from receipt of the order.

B.

Eligibility Requirements

Class "A" Documents

PhilGEPS Certificate of Registration and Membership "Platinum" in accordance with Section 8.5.2 of the IRR.

- a. ☐ Registration Certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as required in the
- b. ☐ Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located;
- c. ☐ Tax Clearance per E.O. No. 398, series 2005, as finally reviewed and approved by the BIR;
- d. ☐ Delivery Receipt registered in BIR
- e. ☐ Audited Financial Statements stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;

Contact Person:

RONALD B. LLANETA
BAC SECRETARIAT
Real St, Tacloban City
Leyte
Philippines 6500
09083891455
tcdobacsecretariat@gmail.com



Republic of the Philippines
Department of Education
Regional Office No. VIII
SCHOOLS DIVISION OF TACLOBAN CITY
Real Street, Tacloban City



RIV No. _____

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

To _____

QUOTATION FORM

QTY	UNIT	DESCRIPTION OF ARTICLE	UNIT	TOTAL	REMARKS
			PRICE	PRICE	
		PROCUREMENT FOR ACCOMMODATION (Breakfast and Break-out Room Rental) Naional Children's Month			
200	PAX	Hotel Accommodation			
200	PAX	Breakfast			
3	Lot	Break-out rooms- Rental			
		Terms and Condition			
		Security and Safety Requirements			
		1 at least Five (5) licensed guards on duty visible 24/7 within the Hotel and its compound			
		2. Wide and spacious corridors and lobbies which facilitate evacuate in case of emergency			
		3. Presence of strong internet connectivity in every corner of the hotel			
		4. No other security risk factors that will compromise the safety of the guests to be assessed by the procuring entity			
		5. Availability of fire extinguisher per room and lobby and least (5) fire exit routes			
		6. Availability of On-call medical team			
		7. Service rendered must be within Tacloban City			
		Car Park Requirements			
		1. Availability of Spacious car park that can accommodate 30 vehicles			
		2. Visibility of Guards on Duty 24/7 on the park area			

Open at: **DepEd Tacloban City Division** _____ **AM** _____ **PM** ,On _____ **2024**

The above quuoted price are inclusive of all costs and applicable taxes.

I **HEREBY CERTIFY** that I am in a position to furnish the above articles and quantities stated except those marked "NONE". The terms and conditions specified above and at the back of this form are hereby offered.

Official/ Designation

NAME OF COMPANY

ADDRESS

Canvass Server: _____

Telephone No: _____

Fax No: _____

Cellphoone No: _____

Email Address _____

Date: _____



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City



Date: _____

TO: **SBAC, Dep.ED. CDO**
Real Street San Fernando Compound
Tacloban City

I/We waive the right to be personally present at the opening of bids for the:
PROCUREMENT FOR ACCOMMODATION (Breakfast and
and Break-out Room) National Children's Month

Very truly yours,



Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City



Date: _____

CERTIFICATION

This is to certify that, the undersigned, have this day received from the Office of the Schools Division Superintendent, DepEd City Division Office, Real Street, Tacloban City. Notice to the Bidders/Request for Quotation of Prices of Food Catering Goods, Supplies, Materials and Equipments for the use in the office which will be closed on November 6, 2024 9:00 AM, 2024 at DepdTacloban City Division Office, Real Street, Tacloban City

NAME OF BIDDER: _____
SIGNATURE OF BIDDER/REPRESENTATIVE: _____
DATE AND TIME: _____