

ACCOUNTING



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

December 05, 2024

DIVISION MEMORANDUM
NO. 938 S. 2024

QUARTER 4 FINANCE GROUP VITUAL CONFERENCE

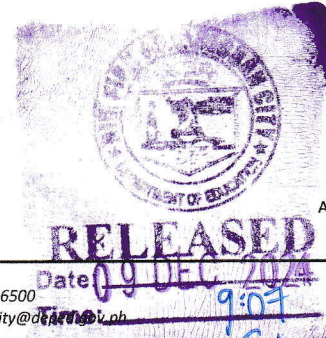
To: Schools Division Superintendent
Accountant
Budget Officer
SDO Accounting staff
Implementing Unit (IU) Bookkeepers
All Others Concerned

1. In reference to the Regional Memorandum No. 1553 s. 2024, entitled "Quarter 4 Finance Group Virtual Conference" announces the conduct of the above-mentioned activities on December 16, 2024, from 08:00 a.m. to 05:00 p.m. The link shall be posted through the Finance Group FB page before the start of the activity.
2. The activity aims to discuss the following:
 - a. Status of Opening of Bank Accounts of the Schools Division Offices;
 - b. Preparation of the Consolidated Report of revenue (FAR 5);
 - c. Personal Services (PS) Deficiency;
 - d. Updates on the Agency Action Plan and Status of Implementation (AAPSI);
 - e. Regional Year-End Updates; and
 - f. Other matters.
3. The participants in this conference are the School Division Office (SDO) Accountant, Budget Officer, SDO accounting staff in charge of the reports and Implementing Unit (IU) Bookkeepers.
4. Immediate dissemination of and strict compliance with this Memorandum are desired.

Sherlita A. Palma

SHERLITA A. PALMA EdD, CESO VI
OIC-Schools Division Superintendent

Enclosure: as stated
References: Regional Memorandum No. 1553 s, 2024



ACCTG/HMG/garc

