



Republic of the Philippines
Department of Education
Region VIII

SCHOOLS DIVISION OF TACLOBAN CITY

November 18, 2024

DIVISION MEMORANDUM

No. 868, s. 2024

CONDUCT OF ADVANCE GAMES FOR ATHLETICS SPORT EVENT

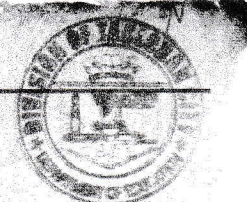
TO: Assistant Schools Division Superintendent
Division Chiefs
Public School District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. Relative to the conduct of the Mayor's Cup Tournament for SY 2024-2025, on November 22-24, 2025 at Leyte National High School, this office announces the conduct of advance games for athletics sports event on November 20, 2024, due to the availability of the playing venue.
2. The school head shall adopt effective measures to ensure that learners still obtain the full benefit of the curriculum-based instruction by requiring the concern teachers/coaches to prepare contingency plan/catch-up plan duly approved by the Schools Division Superintendent.
3. The participants of this activity who renders services on days fall on weekends and holidays shall be compensated for by the grant of Compensatory Time off Credits and Service Credits following the provisions of DepEd Order No. 65 s. 2020 and CSC-DBM Joint Circular No. 2 s. 2004.
4. Expenses incurred by athletes and coaches (Meals & Transportation) shall be charged against School MOOE/Local Funds subject to usual accounting and auditing rules and regulations.
5. For strict compliance and wide dissemination of this memorandum are deemed necessary

as per S.O. No. 492, s. 2024
SHERLITA A. PALMA, EdD CESO VI
SIC-Schools Division Superintendent



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Time: 9:32
Signature: _____