



Republic of the Philippines  
**Department of Education**  
Region VIII Eastern Visayas  
SCHOOLS DIVISION OF TACLOBAN CITY  
Tacloban City

November 13, 2024

**DIVISION MEMORANDUM**

No. 862 s. 2024

**PLANNING CONFERENCE OF INCLUSIVE EDUCATION PROGRAM IMPLEMENTERS**

**TO: Chiefs, CID / SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary /Secondary School Heads  
All others concerned**

1. This office, through the Curriculum Implementation Division shall conduct a Planning Conference on November 15, 2024 at 3 o'clock in the afternoon at the Division Conference Hall, Tacloban City.
2. The agenda includes the following:
  - 2.1 preparation for the upcoming hosting of the Regional Inclusive Education Leaders' Summit
  - 2.2 assignment of specific tasks of each IE Program implementers
  - 2.3 other matters
3. The following are the participants:
  - 3.1 Division Coordinators of SNEd, IPEd, ALS, ADM, and MEP
  - 3.2 Education Program Specialists- ALS
  - 3.3 School implementers of the IE program- School Heads, Teacher handling the SNEd, IPEd, and MEP program
  - 3.4 Division ICT officer
  - 3.5 Division Medical Officer
4. Representative of the identified participants to this Division activity is highly discouraged. Attendance is a must.
5. Immediate dissemination of and compliance with this Memorandum are desired.

*SC No. 991 s. 2024*  
**SHERLITA A. PALMA EdD, CESO VI**  
Schools Division Superintendent  
*11-13-2024*



**RELEASED**  
Date: 14 NOV 2024