



Republic of the Philippines
Department of Education
Region VIII

SCHOOLS DIVISION OFFICE OF TACLOBAN CITY

November 12, 2024


DIVISION MEMORANDUM

No. 647, s. 2024

**COMPOSITION OF TECHNICAL WORKING COMMITTEE, TOURNAMENT DIRECTORS,
OFFICIATING OFFICIALS AND PLAYING VENUE FOR THE CONDUCT OF MAYOR'S
CUP TOURNAMENT FOR SCHOOL YEAR 2024-2025**

TO: Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Public School District Supervisors
Elementary and Secondary School Heads
District School Sports Coordinator
All Others Concerned

1. In reference to Division Memorandum No. 622, s. 2024 entitled "*Conduct of Mayor's Cup Tournament for School Year 2024-2025*" on November 22-24, 2024, and Division Memorandum No. 779, s. 2024, entitled "*Conduct of Advance Games for Mayor's Cup Tournament for School Year 2024-2025*" of selected sports events on November 14-17, 2024, this office announces the members of the Technical Working Committee, Tournament Directors, Officiating Officials, and the list of playing venues. (See attached enclosure)
2. To ensure the effective and successful conduct of the Mayor's Cup Tournament SY 2024-2025, all members of the Technical Working Committee are enjoined to attend the coordination meeting on November 18, 2024, 9:00AM-11:00AM at SDO Conference Hall.
3. The identified members of the different committees who renders services on days fall on weekends and holidays shall be compensated for by the grant of Compensatory Time off Credits and Service Credits following the provisions of DepEd Order No. 65 s. 2020 and CSC-DBM Joint Circular No. 2 s. 2004.
4. For strict compliance and wide dissemination of this memorandum are deemed necessary.


SHERLITA A. PALMA, EdD CESO VI
OIC-Schools Division Superintendent