



Republic of the Philippines
Department of Education
 Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

26 July 2024

DIVISION MEMORANDUM

No. 524, s. 2024

**SCHEDULE OF THE CONDUCT OF WRITESHOP ON THE DEVELOPMENT
 AND/OR ENHANCEMENT OF SCHOOL CONTINGENCY**

To: **All Public Schools District Supervisors**
Division DRRM Officer
All Public Elementary & Secondary School Heads
All Public Elem. & Sec. School DRRM Coordinators
All Others Concerned

1. In reference to Division Memorandum No. 472 s. 2024, the Office of the Disaster Risk Reduction and Management Service (ODRRMS) of the Schools Division of Tacloban City hereby informs the field on the agreed schedule (school-based or district/cluster-based) of the conduct of Writeshop on the Development and/or Enhancement of School Contingency Plan of all the public elementary and secondary schools of SDO Tacloban City.


2. The activity aims to ensure safety, academic or education continuity, regulatory compliance, community support, risk mitigation, communication, resource allocation, staff readiness, public confidence, and continuous improvement in order to instill public confidence and continuously improve emergency preparedness.

3. Access the link below to view the schedule provided.

Here is the link: <https://bit.ly/SchoolConPlanWriteshopSched>

4. For more information, you may contact the SDO Tacloban City – Office of the Disaster Risk Reduction and Management Service (ODRRMS) through the Division DRRM, Health and Safety Officer CRISVILL M. VILLAMOR at 09085564721 or email at crisvill.villamor@deped.gov.ph.

5. Immediate dissemination of and compliance with this Memorandum are desired.


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 OIC-Schools Division Superintendent
 SO-256 S-2024

