

SIR ANGEL



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

July 18, 2024

DIVISION MEMORANDUM

No. 494, s. 2024

**SIGNING AUTHORITY AND EMPLOYED MECHANISMS IN VALIDATING THE
SCHOOL MASTER/CONSOLIDATED SCHOOL PROGRAMMING, CLASS &
TEACHER'S PROGRAMS FOR SCHOOL YEAR 2024-2025**

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEF, CURRICULUM IMPLEMENTATION DIVISION
CHIEF, SCHOOL GOVERNANCE & OPERATIONS DIVISION
EDUCATION PROGRAM SUPERVISORS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
PUBLIC ELEMENTARY AND SECONDARY SCHOOLS HEADS
All Others Concerned

1. Consistent with the Agency's preparations in the Opening of Classes come July 29, 2024, as enshrined in DepEd Order 009, s. 2024 and the attainment of our BEDP 2030 Targets, this Office informs all concerned officials and personnel relative to the Signing Authority and Employed Mechanism in Validating the School Master/Consolidated School Programming, Class & Teacher's Programs for School Year 2024-2025.
2. As our anchor, the Department remains committed to ensuring coherent and timely delivery of basic education services to all our stakeholders in consonance with our esteemed support in the implementation of MATATAG Agenda.
3. The Signing Authority and Employed Mechanism are hereby defined to wit:

Document	Validation Mechanisms	Signing Authority
School Master/Consolidated Programming	Prepared by School Head	School Head
	Noted by PSDS	PSDS
	<i>Check/Validated by the concerned EPSRs before the approval of the CID Chief, affixing their initials below the name of the CID Chief:</i>	



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