



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

July 15, 2024

DIVISION MEMORANDUM

No. 488 s, 2024

**SUBMISSION OF APPROVED PROJECT INITIATIVE PLANS FOR THE
INSTRUCTIONAL LEADERSHIP TRAINING
(BATCHES 1, 2 & Division Roll Out)**

To: Chiefs, SGOD and CID
Elementary School Heads
All Others Concerned

1. Attached is Regional Memorandum No. 768 s. 2024 re: **SUBMISSION OF APPROVED PROJECT INITIATIVE PLANS FOR THE INSTRUCTIONAL LEADERSHIP TRAINING (BATCHES 1 & 2)** directing all school heads-participants of Instructional Leadership Training (ILT): Strengthening Learning Conditions for Early Literacy batches 1 and 2 to submit their respective approved Project Initiative Plans, in PDF form, on or before August 5, 2024 through the links: <https://bit.ly/approved-PIP-B1-2> (Region) and <https://forms.gle/S1jd1s9rDhn7YZby6> (Division). Meanwhile, School Heads who participated to the Division Rollout of Instructional Leadership Training (ILT) shall submit approved PIP to the second link (Division) on August 12, 2024.
2. The Public Schools District Supervisors shall ensure 100% submission of PIPs from Elementary School Heads within their respective district.
3. For reference, please see attached (List of School Heads) enclosure to Regional Memorandum No. 768, s. 2024, and enclosure No. 1 of this Memorandum.
4. Immediate dissemination of and compliance with this Memorandum are highly desired.



Sherlita
SHERLITA A. PALMA, EdD, CESO VI
Schools Division Superintendent

Enclosure: RM No. 768, s. 2024
Reference: the same