



Republic of the Philippines  
**Department of Education**  
 Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

June 18, 2024

**DIVISION MEMORANDUM**

No. 434, s. 2024

**RESETTING OF SCHEDULE OF THE CONDUCT OF FISCAL YEAR 2024  
 WORK & FINANCIAL PLAN ADJUSTMENTS**

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
 CHIEF, CURRICULUM IMPLEMENTATION DIVISION  
 CHIEF, SCHOOL GOVERNANCE & OPERATIONS DIVISION  
 All Others Concerned

1. This Office hereby informs the concerned officials and personnel involved in the conduct of the FY 2024 WFPs Adjustments as per Division Memorandum No. 401, s. 2024 shall be reset from June 24-25, 2024, to July 4-5, 2024. The venue is Haiyan Hotel & Resort, Tanauan, Leyte.
2. For confirmation of attendance or designating replacement shall be communicated to Mr. Christian Noel Cabrigas.
3. Other pertinent provisions stipulated in Division Memorandum 213, S. 2024 shall remain enforced and in effect.
4. For clarifications and relevant queries, kindly connect with MR. ANGELO V. ALCARAZ, *Planning Officer III*, on this contact no. 09675081925.
5. Immediate dissemination of and strict compliance with this Memorandum are desired.

*Sherlita A. Palma*  
**SHERLITA A. PALMA EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 Office -In-Charge  
 Office of the Schools Division Superintendent

ESKOLANG 100%  
 Edikasyon Para sa Lahat ng Pilipino (E-LA) 2024  
 Para sa detalyadong impormasyon tungkol sa E-LA, bisitahin ang [www.deped.gov.ph](http://www.deped.gov.ph)

WFP ADJUSTMENTS RECEIVED WORK COPY  
 JUN 18, 2024

