



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

June 20, 2024

**DIVISION MEMORANDUM**  
No. 421 s. 2024

**2024 BRIGADA ESKWELA KICK-OFF PROGRAM CUM DISTRIBUTION OF  
BRIGADA ESKWELA FUND**

To: **ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
CID & SGOD CHIEF  
EDUCATION PROGRAM SUPERVISORS  
PUBLIC SCHOOLS DISTRICT SUPERVISORS  
ELEMENTARY AND SECONDARY SCHOOL HEADS  
DIVISION PARTNERSHIP FOCAL PERSON  
SCHOOL'S GPTA PRESIDENT  
ALL UNIT HEADS  
All Others Concerned**

1. Relative to DepEd Order No. 21 s. 2023, this Office through the Social Mobilization and Networking Unit of the School Governance and Operations Division (SGOD) in collaboration with Lucio Vivero Central School as the Co-host School informs the field of the conduct of the 2024 Brigada Eskwela Kick-Off Cum Distribution of Brigada Eskwela Fund on July 24, 2024, at Tacloban National Agricultural School (TNAS) Covered Court Area, Tacloban City.
2. The activity aims to:
  - a. Promote the conduct of the 2024 Brigada Eskwela Program implementation;
  - b. Encourage participation of external stakeholders to support schools especially the co-host school in the 2024 Brigada Eskwela; and
  - c. Distribute the Brigada Eskwela Fund by the Local Government Unit.
3. The participants in this activity are:

Category	Number of Participants
Top Management (SDS, ASDS, CHIEFS & AO)	5
Division EPS	8
PSDS	10
School Heads	60
Legal officer	1
BE Focal (2 per DLC - Elementary and Secondary)	20
Socmob (Partnership 3; YFD 2; DRRM 1)	6

External Stakeholders	37
Division Drivers	3
TOTAL	150

4. The activity has three parts; one is the Motorcade, followed by the Program Proper and the third is the Distribution of Brigada Eskwela Fund.

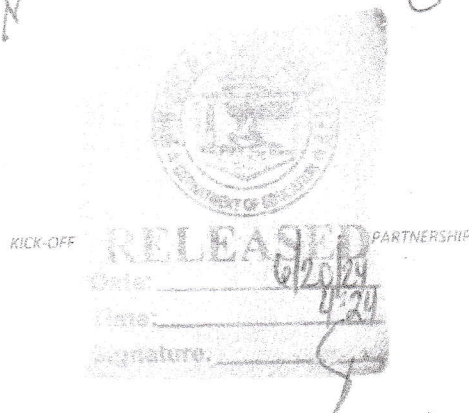
**Motorcade Details:**

Assembly Time: 6:30 AM @ Tacloban City Division Grounds  
 Departure Time: 7:00 AM  
 Expected Time of Arrival: 8:00 AM @ TNAS Covered Court, Tacloban City  
 Program Start: 8:30 AM

5. The identified committees and members are indicated in enclosure 1 (See enclosure).
6. Expenses relative to this shall be charged against Division/ School MOOE/Partnership Fund/ Local Fund subject to the usual accounting and auditing procedures.
7. For more information, don't hesitate to contact Jennith Sabela-Gabisay or call 09458203507.
8. Immediate dissemination of and compliance with this Memorandum are desired.

*Sherlita*  
**SHERLITA A. PALMA EdD, CESO VI**  
 OIC- Schools Division Superintendent *J*

Reference: DepEd Order No. 21 s. 2023  
 To be indicated in the Perpetual Index under the following subjects  
 BRIGADA ESKWELA  
 SocMob/jvs/6-20-2024



Schools Division of Tacloban, Brgy 54, Real Street,  
 Tacloban City  
 Telephone Number: 053-832-9204  
 Email address: sdotaciobancity@gmail.com