



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

June 18, 2024

**DIVISION MEMORANDUM**  
No. 415 s. 2024

**GSIS TOUCH APP REGISTRATION FOR TEACHING AND NON-TEACHING PERSONNEL**

TO : Assistant Schools Division Superintendent  
Chief Education Supervisors, SGOD and CID  
Education Program Supervisors/Public Schools District Supervisors  
Elementary and Secondary School Heads  
Teaching and Non-Teaching Staff  
All Other Concerns

1. Received a letter from GSIS (Government Service Insurance System) requesting assistance to encourage all teaching and non-teaching employees to register with the GSIS Touch app.
2. As part of our ongoing efforts to improve access to important services and streamline processes, we are urging all teaching and non-teaching personnel to enroll in GSIS Touch. The GSIS Touch mobile app offers a convenient and efficient way to access your GSIS information and services.
3. Please see attached list of teaching and non-teaching personnel who are required to download and register on the GSIS Touch app not later than June 20, 2024.
4. Immediate and wide dissemination of this memorandum are desired.

**SHERLITA A. PALMA EdD, CESO VI**  
Assistant Schools Division Superintendent  
Officer in Charge-Schools Division Superintendent

Enclosure: as stated

Reference:

To be indicated in the Perpetual Index under the following subjects:  
PERSONNEL WELFARE      GSIS Touch App

OSDS/PS/NMB/061824

