



Republic of the Philippines  
**Department of Education**  
 Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

June 10, 2024

**DIVISION MEMORANDUM**

No. 407, s. 2024

**SUBMISSION OF ENROLLMENT & INCLUSIVE EDUCATION STRATEGIC AND IMPLEMENTATION PLAN FOR SCHOOL YEAR 2024-2025**

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
 CHIEF, CURRICULUM IMPLEMENTATION DIVISION  
 CHIEF, SCHOOL GOVERNANCE & OPERATIONS DIVISION  
 PUBLIC SCHOOLS DISTRICT SUPERVISORS  
 PUBLIC ELEMENTARY & SECONDARY SCHOOL HEADS  
 All Others Concerned

1. Consistent with the Enrollment Policy as enshrined in DepEd Order 03, s. 2018 and the attainment of our BEDP 2030 Targets as highlighted in DepEd Order 24, s. 2022, this Office informs all public schools on the submission of the duly signed Enrollment & Inclusive Education Strategic and Implementation Plans for School Year 2024-2025 comes June 21, 2024.
2. As our anchor, the Department remains committed to ensuring coherent and timely delivery of basic education services to all our stakeholders in consonance with our esteemed support in the implementation of MATATAG Agenda.
3. The Enrollment & Inclusive Education Strategic and Implementation Plan shall be signed both by the school head & noted by the PSDS.
4. The schools shall submit printed copy to their respective PSDS for file & monitoring purposes, while the scanned duly & signed enrollment & inclusive education plan shall be submitted to the Planning Office through this email address: [angelo.alcaraz@deped.gov.ph](mailto:angelo.alcaraz@deped.gov.ph)
5. For clarifications and relevant queries, kindly connect with MR. ANGELO V. ALCARAZ, *Planning Officer III*, on this contact no. 09675081925.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.

*as per SO # 224, s. 2024* 6/13/24  
**VERLITA A. PALMA EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 Office -In-Charge  
 Office of the Schools Division Superintendent

Enclosures: Enrollment & Inclusive Education Strategic and Implementation Plan  
 Reference: DO 24, s. 2022 & DO 03, s. 2018  
 To be indicated in the Perpetual Index under the following subjects:

ENROLLMENT      INCLUSIVE EDUCATION      STRATEGIES      REFERRALS

AVA/PLOIII  
 June 10, 2024



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