



Republic of the Philippines  
**Department of Education**  
 Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

June 5, 2024

**DIVISION MEMORANDUM**

No. 396, S. 2024

TO : HRMPSB Chairman and Members  
 Chief Education Supervisors, CID and SGOD  
 EPS's, PSDS's and School Heads  
 Interested Applicants  
 All others Concerned

**CONDUCT OF OPEN DOORS (Optimizing Personnel Enhancement Networks Through the Division's Objective Open Ranking System) FOR THE SPECIAL RANKING IDENTIFIED DOST-SEI SCHOLAR GRADUATES UNDER RA 7687 & RA 10612 SCHOLARSHIP PROGRAM AND SPIMS BENEFICIARY FOR SY 2024-2025**

1. In our to the continued pursuit towards excellence in Human Resource Management, this office hereby announces to the field the **Conduct of the Special Ranking for Identified Department of Science and Technology-Science Education Institute (DOST-SEI) Scholar Graduates under RA 7687, An Act Instituting a Science and Technology Scholarship Program and Other Purposes or Science and Technology Scholarship Program and Other Purposes or Science and Technology Scholarship Act of 1994 & RA 10612 The Fast-Tracked Science and Technology Act of 2013 and SPIMs "Sa Pinas, Ikaw and Ma'am/Sir", for the School Year 2024-2025** employing the **OPEN DOORS (Optimizing Personnel Enhancement Networks Through the Division's Objective Open ranking System) mechanism.**

2. The following schedule will be followed:

Date	Activity	Time	Place
June 13, 2024	Demonstration Teaching	8:30 am-10:30 am	Division Conference Hall
	TRF writing/Interview	10:30 am – 11:00 am	
	Evaluation of Documents	11:00 am -12:00 nn	
	Deliberation	1:00 pm – 2:00 pm	

3. The special evaluation committees for teaching demonstration, TRF writing or interview and evaluation of documents are as follows:

Teaching Demonstration	Arnulfo Q. Banzon Juliet L. Lim	EPS-Science EPS-Values
Evaluation of Documents	Jessica M. Abril	EPS-MAPEH
TRF Writing/Interview	Henrietta T. Managbanag EdD, CESO VI	Asst. Schools Division Superintendent- OIC/HRMPSB Chairperson







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Melani D. Escobarte,Phd	Chief, SGOD/HRMPSB Member
Mark Chester Anthony G. Tamayo	Chief, CID/HRMPSB Special Member
Francisco A. Anchojas	Admin. Officer V-ADMIN/Acting HRMO/HRMPSB Member
Naisy M. Brosas Jyra A. Gocela	Secretariat Secretariat

4. The following are the list of DOST Scholars Graduates and SPIMS Beneficiaries for SY 2024-2025:

<b>DOST Scholar</b>	<b>SPIMS Beneficiaries</b>
1 Carlo L. Colon	1 Karissa Amor A. Lacambra
2 Gerome C. Jatulan	2 Jovelyn M. Merced
3 Rhona Rose O. Radomes	

5. DepEd Order No. 7, s.2023 entitled "**Guidelines on Recruitment, Selection and Appointment in the Department of Education**", shall be used as basis for the screening and evaluation process. Applicants shall be evaluated using the following criteria:

<b>CRITERIA</b>	<b>POINTS</b>
Education	10
Training	10
Experience	10
PBET/LET Rating	10
PPST COIs ( Classroom Observation/Demonstration Teaching)	35
PPST NCOIs (Teacher Reflection)	25
<b>Total</b>	<b>100</b>

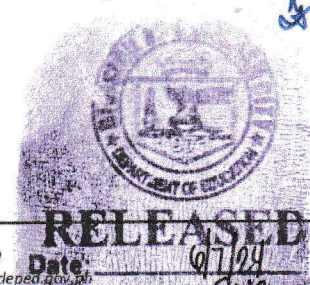
5. Meals and other incidental expenses in the conduct of activities for the evaluation of documents, interview, teaching demonstration shall be charged against Local Funds/School MOOE subject to usual accounting and auditing rules and regulations.

6. Immediate and wide dissemination of this Memorandum is desired.

*Sherlita A. Palma*  
**SHERLITA A. PALMA EdD, CESO VI**  
 OIC-Schools Division Superintendent

Enclosure: as stated  
 Reference: as stated  
 To be indicated in the Perpetual Index under the following subjects:  
 ASSESSMENT      DEPLOYMENT      HIRING      DOST SCHOLARS      SPIMS

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**RELEASED**  
 Date: 9/12/24  
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