



Republic of the Philippines
 Department of Education
 Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY
 Tacloban City

May 30, 2024

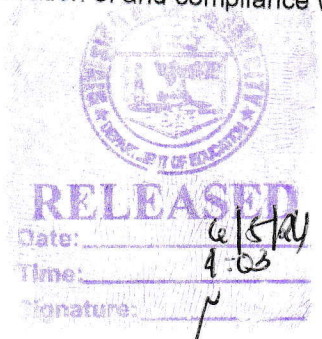
DIVISION MEMORANDUM

No. **391** S. 2024

**TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
 CHIEF, SCHOOL GOVERNANCE OPERATIONS DIVISION
 CHIEF, CURRICULUM IMPLEMENTATION DIVISION
 DFTACTs CORE TEAM and DFTACT MEMBERS**

SECOND QUARTER DEPLOYMENT OF THE DIVISION FIELD TECHNICAL ASSISTANCE COMPOSITE TEAMS (DFTACT) TO SCHOOLS

1. In reference to Regional Memorandum No. 130 s.2024 re: Deployment of the Regional Field Technical Assistance Composite Teams to schools with the ultimate goal of continuously improving instructional leadership and management, this office informs the field of the Deployment of the Division Field Technical Assistance Composite Teams (DFTACT) to schools for CY 2024.
2. This activity aims to :
 - a. thresh out priority issues, needs and concern relative to schools' performance and daily operations;
 - b. plan out and generate doable interventions to address those identified priority needs and
 - c. provide technical assistance by the DFTACTs to the schools to achieve higher learning outcomes and better work performance of the schools.
3. The indicative schedule of the DFTACT deployment for the second quarter shall be on **June 3-11, 2024**. Each DFTACT shall choose their convenient schedule from the aforesaid dates to visit their identified priority schools as reflected in their second quarter Division Technical Assistance Provision Plan (DTAPP).
4. The DFTACT chair and co-chair shall lead the activity utilizing their approved DTAPP. Meanwhile, the DTAPPE, Performance Contract (PC) shall be submitted to the Office of the CiD through its Division TA coordinator **@miguel.dumas001@deped.gov.ph** which will be consolidated and reported during the Regional FTACT deployment.
5. Moreover, all required data from the SGOD and OSDS functional divisions be consolidated and submitted by the TA Division Co-coordinator five (5) working days before the schedule of the RFTACT deployment.
6. All expenses incurred like snacks, lunch and other incidental expenses shall be charged against Schools/Division MOOE subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum are desired.


RELEASED
 Date: 6/15/24
 Time: 4:03
 Signature: [Signature]

Sherlita A. Palma
SHERLITA A. PALMA EdD, CESO VI
 Schools Division Superintendent
 Officer-in-Charge

