



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**  
Tacloban City

Date: May 14, 2024

**DIVISION MEMORANDUM**

No. 365 s. 2024

**ADDENDUM ON DIVISION NO. 219 re: DEPLOYMENT OF ALS TEACHERS AND UTILIZATION OF TACLOBAN CITY ALS CENTER**

**TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
CHIEFS CID / SGOD  
EDUCATION PROGRAM SUPERVISORS  
PUBLIC SCHOOLS DISTRICT SUPERVISORS  
CENTRAL SCHOOL PRINCIPALS  
EDUCATION PROGRAM SPECIALIST II - ALS  
ALS TEACHERS  
ALL OTHERS CONCERN**

1. In preparation of the full implementation of the proposed Tacloban City ALS Center, all teachers are required to report every Monday to wit;
  - a. Attend the flag raising ceremony,
  - b. Weekly updates of accomplishments / short conferences / meeting,
  - c. Conduct learning session vis-à-vis assigned learning strand,
  - d. Do related tasks, i.e room preparation etc.
2. Anent to this, ALS teachers should follow the scheduled matrix relative to their assigned learning strands and are required to use the biometric machine for their attendance in reporting to the Tacloban City ALS Center.
3. Immediate dissemination of and strict compliance with this Memorandum are desired.

*as per SO # 195, 2024*  
**SHERLITA A. PALMA EdD, CESO VI**  
OIC - Schools Division Superintendent



**RELEASED**

Date: 5/20/2024

Time: 9:31

