



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS
SCHOOLS DIVISION OF TACLOBAN CITY

May 15, 2024



DIVISION MEMORANDUM

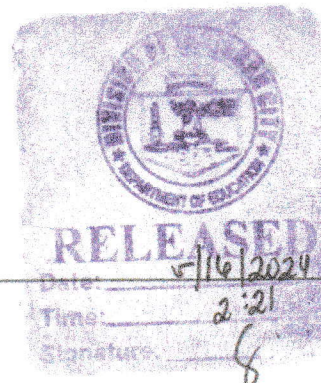
No. 362, s. 2024

LIVE-OUT SEMINAR ON PROPERTY and SUPPLY MANAGEMENT SYSTEM (PSMS)

**TO: DIVISION SUPPLY OFFICER II
ADMINISTRATIVE OFFICERS II (AOII)**

1. Relative to the letter-invitation from the Commission on Audit (COA) Regional Office VIII, selected Administrative Officers II (AOII) below-listed are expected to attend the **Live-Out Seminar on Property and Supply Management System (PSMS)** on **May 20-23, 2024 (8:00AM - 5:00PM)** at the Mini Theater, COA Regional Office No. VIII, Candahug, Palo, Leyte.
2. Invited AO II/personnel are the following, to wit:
 - a. Fe Chona B. Homeres
 - b. Pearl Dynyn A. Pedrera
 - c. Jane R. Llanera
 - d. Jingle G. Calo
 - e. Sheenamae B. Caadan
 - f. Fredis Christian A. Bartolome
 - g. Winton H. Estember
 - h. Helen M. Gonzaga
3. The training fee of PhP8,000.00 and other expenses incurred in the conduct of this activity shall be charged to Division MOOE/ local funds subject to procurement, accounting and auditing rules and regulations.
4. Immediate dissemination of and strict compliance with this Division Memo is directed.


SHERLITA A. PALMA Ed.D., CESO VI
OIC-Schools Division Superintendent 



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