



Republic of the Philippines  
**Department of Education**  
 Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

May 03, 2024

**DIVISION MEMORANDUM**

No. 345, s. 2024

**DIVISION COURSE SEMINAR ON LAWS AND REGULATIONS ON GOVERNMENT EXPENDITURES (LARGE) TO ALL SCHOOL HEADS IN BOTH ELEMENTARY AND SECONDARY LEVELS**

TO : Assistant Schools Division Superintendent  
 Education Chief Supervisors – CID and SGOD  
 Education Program Supervisors  
 Elementary and Secondary School Heads  
 All Others Concerned

1. In our strong commitment and steadfast aspiration to promote effectiveness and efficiency in Fiscal Management in the organization, this office in dynamic coordination with the Commission on Audit ( COA ) announces the conduct of Course Seminar on Laws and Regulations on Government Expenditures ( LARGE ) on June 3-6 , 2024 in a venue to be announced later .
2. This In-Person Course Seminar aims to equip all school heads with the essential skills and competence on the basic rudiments of school finance management considered as a primary implementing issue in the successful delivery of DepEd’s various programs and projects.
3. The identified participants to this training are all the school heads in the elementary and secondary schools. NO PROXY allowed.
4. Registration fee, travel and other incidentals will be charged through the school MOOE and other local funds subject to the usual auditing and accounting rules and regulations.
5. Immediate dissemination of and strict adherence to this Memorandum is required.

*Sherlita*

**SHERLITA A. PALMA EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-In-Charge  
 Office of the Schools Division Superintendent

Enclosures: as stated  
 Reference: none  
 To be indicated in the Perpetual Index under the following subjects:

COURSE SEMINAR                      LAWS & REGULATIONS                      GOVERNMENT EXPENDITURES

JG/OASDS  
 May 03, 2024

