



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

April 19, 2024

**DIVISION MEMORANDUM**

No. 314, s.2024

**DIVISION SMOKE-FREE WORKPLACE POLICY**

To: Assistant Schools Division Superintendent  
SGOD & CID Chiefs  
Unit Heads  
Public Schools District Supervisors  
School Heads  
School Child Protection Committee  
Health & Nutrition Section  
All others concerned

1. The Department of Education fully supports a smoke-free school community under RA 9211 also known as the Tobacco Regulation Act of 2003, an omnibus law regulating smoking in public places, tobacco advertising, promotion, sponsorship, and sales restriction, among other requirements.

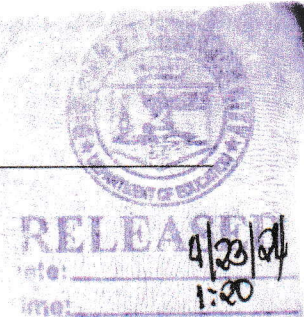
2. It is also reinforced thru Executive Order 26, s. 2017 where, smoking in public places such as schools, workplaces, sidewalks and public vehicles is prohibited. The sale of tobacco to minors is also banned.

3. DepEd Tacloban City Division, hereby, has these important policy geared towards achieving a smoke-free schools and offices:

- The school's Child Protection Committee shall oversee the implementation and sustainance of Deped order 48, s. 2018 (Policy and Guidelines on Comprehensive Tobacco Control) and will serve as basis when making a school's anti smoking policy. Memorandum is attached for reference.
- No designated smoking area shall be observed in all corners of the school/offices vicinity of DepEd and even it's outside perimeters. Otherwise LGU circular 106 s. 2017 on smoking ban shall take effect with applicable sanctions.
- Prohibition on the sale or distribution of cigarettes/vapes and other tobacco products within 100 METERS from any point of the perimeter of schools.
- It is advised that school shall have a letter or a follow up on the Barangay Chairman regarding ban on selling of cigarettes or any tobacco related products. Sample letter is attached.




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/cmvillamor2024



- It is also the policy of DepEd to ban sponsorship against donation / contributions of any kind from tobacco industry whether direct or indirect. This is to protect policies from commercial and vested interests of the tobacco industry as per CSC-DOH JMC 2010-01 and DepEd Order 6, s. 2012.
- Smoking ill effects shall be routinely integrated in school subject related to health based on the Preventive drug Education Program (PDEP) under Deped Order 30, s. 2018.
- Anti-tobacco posters and IEC materials should be posted in a conspicuous places throughout the entire year and conduct different activities that will discourage our learners from smoking or any other substance abuse.

4. For questions and concerns, please contact Mr. Bryan M. Fuentes, Division Tobacco Control Program Coordinator, through 0998-576-3956 or email at [bryan.fuentes@deped.gov.ph](mailto:bryan.fuentes@deped.gov.ph).

For strict and wide compliance

  
**SHERLITA A. PALMA, EdD, CESO VI**  
 Schools Division Superintendent