

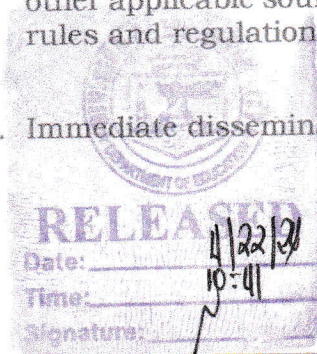
April 12, 2024

DIVISION MEMO
NO. 310 s. 2024

**DIVISION ON SITE MONITORING ON THE IMPLEMENTATION OF THE
CATCH-UP FRIDAYS (PROJECT BIYERNES) AND OTHER RELATED
PROGRAMS AND PROJECTS**

**TO: Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
PSDS – DFTACT Composite Teams, Leaders and Members
Heads Public Elementary and Secondary Schools**

1. In conformity to Regional Memorandum No. 402 dated April 2, 2024 titled "On Site Monitoring on the Implementation of the Catch-Up Friday (Project Biyernes) and other Programs and Projects of the Curriculum and Learning Management Division (CLMD), this office through the Curriculum Implementation Division hereby enjoins, All Education Program Supervisors, and their counterpart Public School District Supervisors, to take immediate and appropriate action on the implementation of the said Regional Memorandum.
2. Division Field Technical Assistance Committees (DFTACT) shall serve as the Catch-Up Friday (Project Biyernes) – Field Monitoring and Technical Composite Teams which are tasked to:
 - A. Conduct intensive monitoring to ensure the effective delivery of the CUF target competencies and implementation of other related programs.
 - B. Document and report the progress of the CUF Project Biyernes Program Implementation on the areas of what went well and what went wrong.
 - C. Provide Technical Assistance if necessary.
 - D. Perform such other functions in the exigency of service relative to the implementation of the CUF Project Biyernes Program.
3. Concerned School Heads are further advised to prepare their schools and provide necessary and/or appropriate accommodation relative to the unscheduled official visit of the Regional, Division and District Catch-Up Friday Monitoring Team.
4. Attached are as follows:
 - Enclosure No. 1 – Regional Memorandum No. 402, s. 2024
 - Enclosure No. 2 - Catch-up Friday Monitoring Tool and
 - Enclosure No. 3 - Division Catch-Up Fridays PPAs Field Monitoring and Technical Assistance and Composite Team.
5. Travel and incidental expenses shall be charged against Local Funds/MOOE or other applicable sources of funds, subject to the existing accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this memorandum are desired.



as per s.o # 159, s. 2024
SHERLITA A. PALMA EdD., CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge

Office of the Schools Division Superintendent

4/16/2024