



Republic of the Philippines  
Department of Education  
Region VIII  
**SCHOOLS DIVISION OFFICE OF TACLOBAN CITY**  
Tacloban City

March 25, 2024

DIVISION MEMORANDUM  
No. 256S. 2024

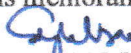
**DIVISION-REGIONAL MONITORING OF THE ROLL-OUT, DATA COLLECTION,  
VALIDATION, AND REPORT GENERATION OF THE SCHOOL GOVERNANCE  
FUNCTIONALITY ASSESSMENT TOOL**

To: Assistant Schools Division Superintendent  
Chiefs- CID and SGOD  
Division SGC Composite Team  
All PSDSs  
Public Secondary School Heads  
All Others Concerned

1. In compliance with the mandate of DO 26, s.2022 – Implementation Guidelines in the Establishment of School Governance Council and Regional Memorandum No.1374 s. 2023 Roll-out of the SGC Functionality Assessment Tool for Public Secondary Schools for S.Y. 2023-2024, the SGC Division and Regional Composite Team shall monitor the roll-out, data collection, validation, and report generation of the of the School Governance Council Functionality Assessment Tool (SGC-FAT) on March 25-26,2024 .
2. The monitoring activity shall be conducted to the following schools.

DATE	Schools to be Visited	Monitoring Team
March 25,2024	V ang G National High School Scandinavian National High School Sto. Nino Senior High School	SDO SGC Composite Team Chair: Dr. Henrietta T.Managbanag ,ASDS
March 26,2024	Marasbaras National High School Sagkahan National High School Tacloban National Agricultural School	Members: Dr. Melani D. Escobarte, SGOD Chief Dr.Delilah M. Delos Santos-,EPS Mr.Roger D. Dagale, SEPS Mrs.Jennith S. GAbisay-SEPS Mrs.Sonia N. Cabalona- EPS2

3. Expenses relative to the conduct of activity shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this memorandum are desired.

  
**SHERLITA A. PALMA, EdD, CESO VI**  
OIC-Schools Division Superintendent

