



Republic of the Philippines  
**Department of Education**  
Region VIII – Eastern Visayas  
**SCHOOLS DIVISION OF TACLOBAN CITY**  
Tacloban City

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March 15, 2024

**DIVISION MEMO**  
NO. 233, s. 2024

**PRE-PLANNING CONFERENCE ON 2024 DIVISION  
SCHOOLS PRESS CONFERENCE (DSPC)**

**ASST. SCHOOLS DIVISION SUPERINTENDENT  
CHIEF, CURRICULUM IMPLEMENTATION DIVISION (CID)  
EDUCATION PROGRAM SUPERVISORS  
PUBLIC SCHOOL DISTRICT SUPERVISORS  
PUBLIC AND PRIVATE SECONDARY, AND ELEMENTARY SCHOOL HEADS  
ALL CONCERNED**

1. In consonance with the upcoming 2024 Division Schools Press Conference (DSPC) set on April 4-6, 2024, this Office thru the Curriculum Implementation Division (CID) informs the field of a Pre-Planning Conference on March 20, 2024 at Division Conference Hall, Tacloban City.
2. The activity aims to attain the following:
  - a. Present the mechanics and guidelines of 2024 DSPC;
  - b. Discuss necessary preparations of the aforesaid activity;
  - c. Identify different committees for the technical working group;
  - d. Assign roles and responsibilities for each committee of the TWG; and
  - e. Discuss the different contest categories and implementing guidelines (see Enclosure 2) for the 2024 DSPC.
3. Participants on this pre-planning conference are the Division Secondary, and Elementary Officers of the School Paper Advisers Association, Committee Members of the Technical Working Group (see Enclosure), and Division Campus Journalism Coordinators – English and Filipino.



4. Expenses incurred relative to the above activity shall be charged against Local Fund/MOOE subject to the current accounting and auditing rules and regulations.
5. Wide dissemination of this Memorandum is desired.

*[Handwritten Signature]* 3/19/24  
SHERLITA A. PALMA EDD., CESO VI  
Schools Division Superintendent

