

Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

07 March 2024

**DIVISION MEMORANDUM**  
No. 204, s. 2024

**PARTICIPATION IN THE 2024 FIRE PREVENTION MONTH CELEBRATION  
POSTER-MAKING CONTEST**

To: **All Public Schools District Supervisors**  
**All Public Elementary and Secondary School Heads**  
**All Private Elementary and Secondary School Heads**  
**Division DRRM Officer**  
**All Others Concerned**

1. In relation to the CY 2024 Fire Prevention Month Celebration, the Schools Division of Tacloban City through its **Disaster Risk Reduction and Management Service** enjoins the identified public and private elementary and secondary learners to participate in the **Poster-Making Contest** to be conducted by the **Bureau of Fire Protection - Tacloban City** on **March 12, 2024, 1:00 o'clock in the afternoon** at **Robinson's North (Activity Area), Abucay, Tacloban City**.
2. The objective of the activity is to raise and promote fire safety awareness among learners through poster-making.
3. There are two (2) categories, elementary and secondary level for both public and private schools. The theme of the said contest will be consistent with the 2024 Fire Prevention Month Celebration theme: **"SA PAG-IWAS SA SUNOG, HINDI KA NAG-IISA"**.

The criteria for judging are as follows:

- a. Creativity and Presentation - 15%
  - b. Originality - 15%
  - c. Relevance of the Theme - 30%
  - d. Artistic Composition - 20%
  - e. FB Likes/Heart - 20%
4. BFP will provide the materials such as ¼ size illustration board, pencil, sharpener, eraser, and pastel color (16 colors) in the conduct of activity. However, participants can bring and use their own preferred coloring materials.
  5. Each learner-contestant must be accompanied by his/her coach.
  6. Please see attached **List of Learner-Contestants and Coaches (Enclosure A)**.
  7. However, participation of schools shall be subjected to the **no-disruption-of-classes policy** as stipulated in DepEd Order No. 9, s.2005 titled **Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith**.



Schools Division of Tacloban, Brgy 54, Real Street, Tacloban City  
Telephone Number: 053-832-9204  
Email address: [sdotaclobancity@deped.gov.ph](mailto:sdotaclobancity@deped.gov.ph)  
/cmvillamor2024





Republic of the Philippines

## Department of Education

Region VIII

SCHOOLS DIVISION OF TACLOBAN CITY

8. Moreover, this Office would like to reiterate that all participating learners should secure parent's consent prior to their attendance to the activity and the School Head should ensure that the necessary arrangements would be made to have available teachers to take charge of the classes handled by the participating teachers.
9. Expenses incurred relative to the attendance during the activity shall be charged to Local Funds/School MOOE subject to the usual accounting and auditing rules and regulations.
10. For more information, you may contact the **SDO Tacloban City - Disaster Risk Reduction and Management Service** through the Division DRRM, Safety and Health Officer II/Fire Safe Marshal CRISVILL M. VILLAMOR at 09085564721 or email at [crisvill.villamor@deped.gov.ph](mailto:crisvill.villamor@deped.gov.ph).
11. Immediate dissemination of and appropriate action with this Memorandum are desired.

*Sherlita A. Palma*  
**SHERLITA A. PALMA EdD, CESO VI**  
OIC- Schools Division Superintendent

