



Republic of the Philippines
Department of Education
 REGION VIII – EASTERN VISAYAS
SCHOOLS DIVISION OF TACLOBAN CITY

March 7, 2024

DIVISION MEMORANDUM

No. 204, s. 2024

CONTENT, GAP ANALYSIS & FINALIZATION WORKSHOP ON THE 2024 OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCRF)

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
 CHIEF, CURRICULUM IMPLEMENTATION DIVISION
 CHIEF, SCHOOL GOVERNANCE & OPERATIONS DIVISION
 CONCERNED OSDS, SGOD & CID OFFICIALS & PERSONNEL
 All Others Concerned

1. In conformity to DepEd Order No. 2, s. 2015 and DepEd Order 29, s. 2022, this Office shall conduct a one-day Content, Gap Analysis & Finalization Workshop on the 2024 OPCRf of our Schools Division as instructed by the Regional Performance Validating Team on March 11, 2024, Monday at the Division Office Conference Hall.
2. This mechanism is hereby employed to improve our Division 2024 OPCRf timely for the scheduled signing and approval of the Regional PMT on March 15, 2024.
3. List of Participants and Indicative Workshop Flow are hereby attached as enclosures.
4. For clarifications and relevant queries, kindly connect with **MR. ROGER D. DAGALE**, SEPS/Lead Person on this activity at the SGOD Office 2/F SDO Tacloban City.
5. Expenses incurred relative to the conduct of this activity shall be charged to Division MOOE/ Local Funds subject to, procurement, accounting and auditing rules and regulations.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.

Sherlita A. Palma
SHERLITA A. PALMA EdD, CESO VI
 Assistant Schools Division Superintendent
 Office -In-Charge
 Office of the Schools Division Superintendent

Enclosures: List of Participants and Indicative Workshop Flow
 Reference: DO 2, s. 2015 & D.O 29, s. 2022
 To be indicated in the Perpetual Index under the following subjects:

STRATEGIC PLANS OPCRf COMMITTED TARGETS

AVA/PLOIII
 March 7, 2024



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