



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

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01 March 2024

**DIVISION MEMORANDUM**

No. 180, s. 2024

**CONDUCT OF FIRE SAFETY LECTURES, AWARENESS CAMPAIGNS,  
AND DRILLS IN SCHOOLS**

To: **All Public Schools District Supervisors**  
**Division DRRM Officer**  
**All Public School Elementary and Secondary Heads**  
**All Others Concerned**

1. In reference to Presidential Proclamation No. 115-A s. 1966, DepEd Order No. 53, s. 2022 titled "Mandatory Unannounced Earthquake and Fire Drills in Schools", dated December 9, 2022, and as part of the implementation of KAISA: Call-to-Action Against Destructive Fire Campaign - "Bumbero, Kaagapay para sa Ligtas na Paaralan Project" of the Bureau of Fire Protection - Tacloban City Fire Station in partnership with Schools Division of Tacloban City, this Division through the Disaster Risk Reduction and Management Service, initiates strategies of building fire-safe schools and communities through fire safety awareness campaigns and information drive.
2. This aims to institutionalize fire prevention initiatives in the grassroots level in response to the ever-growing demand for a more adaptive, comprehensive and immersive fire protection program for schools and communities with the goal of providing a "Quality of Life through a Fire-Safe Community with Proactive, Responsive, Resilient, Self-Reliant and Empowered People, as well as ensuring the safety and well-being of all learners and personnel by providing proper guidance on what should be done before and after an occurrence of fire in schools.
3. In relation to this, the Disaster Risk Reduction and Management Service of SDO Tacloban City and the Bureau of Fire Protection - Tacloban City Fire Station will conduct Fire Safety Lectures, Awareness Campaigns, and Drills in public elementary and secondary schools.
4. Schedule of the conduct of activity in schools will be provided by the Office of the Disaster Risk and Management Service which is subjected to the no-disruption-of-classes policy as stipulated in DepEd Order No. 9, s.2005 titled *Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith.*





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**Enclosure A. Fire Safety Session and Drill Schedule**

DATE	TIME	SCHOOL NAME
March 5, 2024	AM	San Fernando Central School
	PM	Leyte National High School
April 3, 2024	AM	RTR Elementary School
	PM	Sto. Niño Senior High school
April 17, 2024	AM	City Central School
	PM	Cirilo Roy Montejo National High School
April 24, 2024	AM	V & G Dela Cruz Memorial School
	PM	V & G National High School
May 22, 2024	AM	San Jose Central School
	PM	San Jose National High School
May 29-31, 2024		<i>End of School Year Rites</i>





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Enclosure B. **List of Fire Safety Session and Drill Requirements**

**For Lecture/Session**

- Microphone
- Speaker
- Projector (w/white screen) or Smart TV

**For Actual Fire Drill**

- Fire Extinguisher
- Cotton blanket (wet)
- Metal Drum
- Matches (posporo) 2 boxes
- Gasoline (premium) 4 liters
- Diesel 4 liters

