



Republic of the Philippines
Department of Education
Region VIII Eastern Visayas
SCHOOLS DIVISION OF TACLOBAN CITY
Tacloban City

February 28, 2024

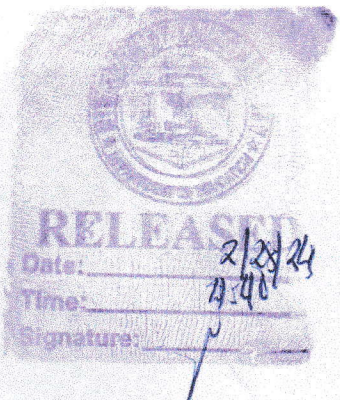
DIVISION MEMORANDUM

No. 1160, s.2024

**PLANNING CONFERENCE OF ALL ARALING PANLIPUNAN
DIVISION FESTIVAL OF TALENTS CONTEST CATEGORIES
TECHNICAL WORKING GROUP-COMMITTEE**

To: Public Schools District Supervisors
Concerned School Heads of the AP DFOT-TWG
AP DFOT - TWG Chair and Members

1. In view of the Division Memorandum No. 136, s.2024, entitled conduct of Division Festival of Talents, this office through the Curriculum Implementation Division specifically the Araling Panlipunan subject area, will conduct a Planning Conference with the identified chairs and members of the AP DFOT Technical Working Group Committees on March 5, 2024 (Tuesday), from 1:00 to 5:00 PM at the Leyte National High School – SBM Hub.
2. The activity shall deliberate with the following agenda, to wit:
 - a) Present the general contest guidelines of the DFOT specifically for the AP Contest Categories;
 - b) Discuss the necessary preparations for the hosting of the event using S.W.O.T. Analysis;
 - c) Identify the composition of the TWG assigned for each contest category including the term of reference encompassing duties and responsibilities;
 - d) Provide an open forum for suggestions and recommendations to ensure the smooth conduct of the activities.
3. The participants are the EPS in AP, identified Chair including its members per contest category.
4. Travel and Miscellaneous Expenses incurred relative to the conduct of the above-mentioned activity shall be charged against Local / MOOE Funds, subject to the usual accounting and auditing rules and regulations. The nature of travel of the participants is on *Official Business*.
5. Immediate dissemination and compliance of this Memorandum are hereby desired.



Sherlita
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Officer-In-Charge
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