



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS
SCHOOLS DIVISION OF TACLOBAN CITY

February 27, 2024

DIVISION MEMORANDUM

No. 159, s. 2024

REITERATION ON THE "NO COLLECTION POLICY" RELATIVE TO THE CONDUCT OF THE END OF SCHOOL YEAR RITES

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
 CHIEF, CURRICULUM IMPLEMENTATION DIVISION
 CHIEF, SCHOOL GOVERNANCE & OPERATIONS DIVISION
 PUBLIC ELEMENTARY & SECONDARY SCHOOL HEADS
 All Others Concerned

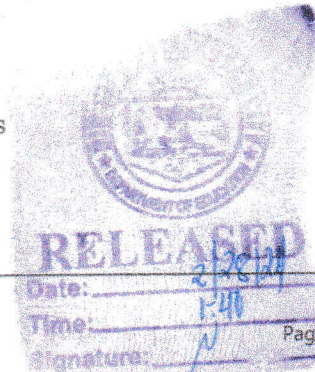
1. In compliance with DepEd Order 41, 2012, this Office hereby directs all schools under this Schools Division of Tacloban City to strictly adhere to "NO COLLECTION POLICY" relative to the conduct of the End of School Year Rites as guided by DepEd Order 003, s. 2024, amending the D.O 22, s. 2023.
2. Collection of any kind of contribution or graduation/moving-up fee is strictly prohibited. Graduation and Moving-Up ceremonies should be simple yet meaningful. While these rites mark a milestone in the lives of the learners, these should be conducted without excessive spending, extravagant attire, or extra ordinary venue.
3. To ensure compliance with the policy, all public elementary and secondary schools' graduation expenses shall be charged to the School Maintenance and Other Operating Expenses (MOOE) subject to existing DepEd guidelines. Under no circumstance shall there be any kind of contribution or fee for graduation/moving up/completion ceremony.
4. For clarifications and relevant queries, kindly connect with the School Governance & Operations Division under Dr. Melani D. Escobarte, Chief Education Program Supervisor through the Division Public Assistance Action Coordinator- **MR. ANGELO V. ALCARAZ**, Planning Officer III at 09675081925 or with this email angelo.alcaraz@dedped.gov.ph.
5. Immediate dissemination of and strict compliance with this Memorandum are desired.

SHERLITA A. PALMA EdD, CESO VI
 Assistant Schools Division Superintendent
 Office -In-Charge
 Office of the Schools Division Superintendent

Enclosures: NONE
 Reference: DO 41, s. 2012, DM 09, s. 2023, & DO 03, s. 2024
 To be indicated in the Perpetual Index under the following subjects:

NO COLLECTION POLICY COMPLIANCE EOSY RITES

AVA/PLOIII
 Feb. 27, 2024



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