



Republic of the Philippines
Department of Education
REGION VIII – EASTERN VISAYAS
SCHOOLS DIVISION OF TACLOBAN CITY


February 26, 2024

DIVISIONAL MEMORANDUM
No. 154, s. 2024

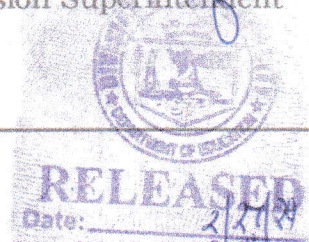
**ISSUANCE OF CERTIFICATE OF NO PENDING CASE/
PENDING ADMINISTRATIVE CASE**

To : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary and Secondary School Heads
Division Personnel
This Division

1. Attached is Regional Memorandum No. 140, s. 2024, issued by the Office of the Regional Director, RD Evelyn R. Fetalvero, CESO IV, relative to requests for the issuance of certification regarding the pendency or non-pendency of administrative cases of any officials and employees of the Department of Education Regional Office VIII or its Schools Division Offices (SDOs).
2. Accordingly, all written requests must include the full name and signature of the requesting party, the number of copies of the requested document, and the purpose for which the certification will be used.
3. Request for the issuance of certification regarding the pendency or non-pendency of administrative cases of officials and employees under the jurisdiction of the DepEd Region Office VIII- Eastern Visayas shall be issued only upon requests submitted to legal.region8@deped.gov.ph or may be accessed through the link <https://rb.gv/91mq3o>. Issuance of the aforementioned certification for Schools Division Superintendent and Assistant Schools Division Superintendent is under the jurisdiction of the DepEd Regional Office VIII-Eastern Visayas.
4. For all teachers and non-teaching personnel of the DepEd SDO Tacloban, the request may be submitted to sdolegal@yahoo.com or may be accessed through the link https://bit.ly/SDOTacCity_legal_CNPC.
5. Immediate dissemination of and compliance with this Memorandum are desired.


SHERLITA A. PALMA EdD, CESO VI
OIC-Schools Division Superintendent

Enclosures: Regional Memorandum No. 140, s. 2024





Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

February 8, 2024

REGIONAL MEMORANDUM

No. **140** s. 2024

**REQUEST FOR ISSUANCE OF CERTIFICATE OF
NO PENDING/PENDING ADMINISTRATIVE CASE**

To: Schools Division Superintendents
All Others Concerned

1. Pursuant to E.O. No. 2, s. 2016 and DO 19, s. 2021, any request for the issuance of certification regarding the pendency or non-pendency of administrative cases of any officials and employees under the jurisdiction of this Office or Schools Division Offices (SDOs) shall be issued only upon request of the concerned party.
2. The written request must include the full name and signature of the requesting party, the number of copies of the requested document, and the purpose for which the certification will be used.
3. For officials/employees who are under the jurisdiction of this Office, the requests may be submitted to ~~local region superintendent~~ or may be accessed through the link <https://tiny.cc/mwmc3w>. For SDO employees, the request may be sent to the official email address of the SDO concerned or accessed through a Google link, if any.
4. Immediate dissemination and compliance with this memorandum are desired.

EVELYN R. FETALVERO CESO IV
Regional Director

Enclosures: None

References: As stated

To be indicated in the Perpetual Index under the following subjects:

CERTIFICATION PENDENCY/NON-PENDENCY ADMINISTRATIVE CASE

ORD-ED-ECC

