



Republic of the Philippines  
Department of Education  
Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

December 20, 2023

**DIVISION MEMORANDUM**

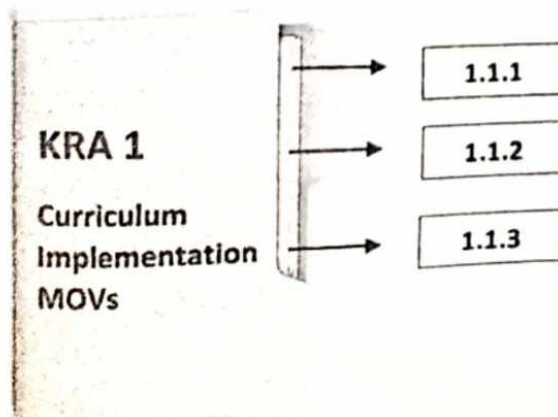
No. 745 s. 2023

**CORRIGENDUM TO DIVISION MEMO NO. 713 s, 2023 RE: PREPARATION AND  
SUBMISSION OF MOVs FOR COMPENDIUM VERSION 3 OPCRF  
CALENDAR YEAR 2023**

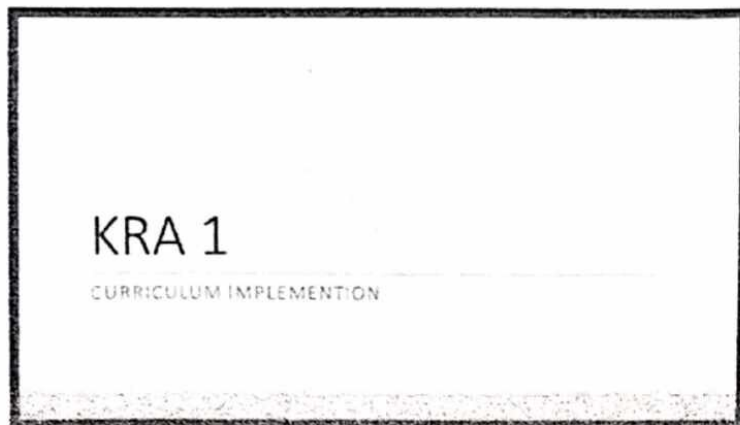
**To: OFFICE OF THE CID  
OFFICE OF THE SGOD  
OFFICE OF THE OSDS  
All others concerned**

1. This is to inform the following offices the new deadline of the submission of MOVs for the OPCRF of the Office of the Superintendent from January 10, 2024 to **January 4, 2024 (Thursday)**.
2. **The preparation arrangements and packaging illustration of the MOVs shall be the same as reiterated in the succeeding paragraph of this memorandum.**
3. The said MOVs shall be placed inside a long size folder, using the prescribed code as indicated in the OPCRF as cover or tabbing for each objective's MOVs, together with the PowerPoint presentation of the entire MOVs of the KRA arranged in sequence of the code assigned to each objective, as seen in the sample below.

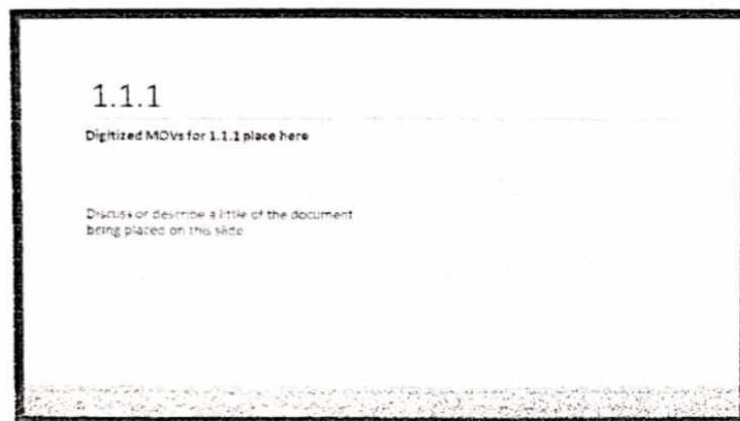
**SAMPLE PRINTED SETUP**



## SAMPLE POWERPOINT SETUP

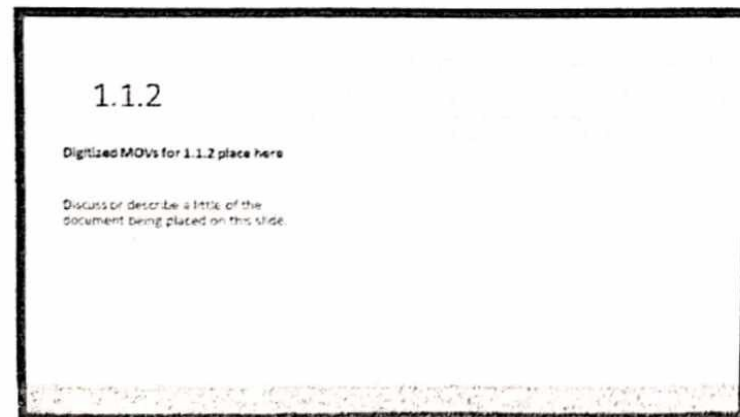


COVER



SLIDE 2

**Discuss or describe a little of the document being placed on this slide.**



SLIDE 3

**Discuss or describe a little of the document being placed on this slide.**

4. All unit heads are obliged to download the said OPCRf template to prepare the indicated or committed MOVs or documents per objective. **Access the link below to download the OPCRf Commitment Template for CY 2023.**

**<https://tinyurl.com/CY2023-OPCRF>**

5. The following MOVs shall be taken from the following offices:

<b>Key Result Areas (KRA)</b>	<b>Concerned Office/Focal</b>
KRA 1. Curriculum Implementation	<b>Office of the CID</b> (with counterparts on KRA 4)
KRA 2. Support to school governance and operations	<b>Office of the SGOD (all units)</b> (with counterparts on KRA 4)
KRA 3. SDO Management	
3.1 Administrative	Office of the Admin - <b>Supply Section</b> - <b>HRMO Section</b> - <b>Records Section</b> - <b>Cash Section</b>
3.2 Financial Management	<b>Budget, Accounting, Cash &amp; BAC related concerns</b>
3.3 Legal Services	<b>Legal Section</b>
3.4 ICT Systems Management	<b>ICT Office</b>
KRA 4. Office Administration and Performance Management	<b>Admin. Office &amp; Counterpart from SGOD and CID</b>

**6. The complete PowerPoint presentation shall be uploaded to the same link stated in Paragraph 3 of this Division Memorandum.**

7. Assigning of Rating of the final OPCRf shall be led by the ASDS together with CID and SGOD Chiefs on January 5, 2024 after the all the MOVs (**Hard copies and PowerPoint Presentation**) had been complied and submitted for all KRAs.

8. Strict compliance with this memorandum is desired.

  
**JUDELLA R. LUMPAS EdD, CESO IV**  
Schools Division Superintendent



Schools Division of Tacloban City  
Brgy 54, Real Street, Tacloban City  
Telephone Number: 053-832-9204  
Email address: [sdotaclobancity@gmail.com](mailto:sdotaclobancity@gmail.com)

