



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

November 29, 2023

DIVISION MEMORANDUM

No. 702 s. 2023

**CONDUCT OF FOURTH QUARTER PROGRAM IMPLEMENTATION
REVIEW (PIR)/DIVISION MONITORING, EVALUATION & ADJUSTMENTS
(DMEA) CY 2023**

To: OFFICE OF THE SDS
OFFICE OF THE ASDS
OFFICE OF THE CID
OFFICE OF THE SGOD
All others concerned.

1. To ensure the efficiency, effectiveness and assuring the quality of the Delivery of basic education services in the public schools, DepEd Tacloban City through Monitoring and Evaluation Unit (M & E) of School Governance and Operations Division will conduct the **Fourth Quarter Program Implementation Review (PIR)/Division Monitoring, Evaluation and Adjustments (DMEA) CY 2023 on January 12, 2024 (Friday)**. Venue to be announced later.
2. The following activities are to be followed:
 - a. Present the appropriate, relevant and accurate information necessary for the adjustments of work plan and strategies;
 - b. Discuss the issues and concerns encountered in the Third Quarter and action taken; and
 - c. Set recommendations/agreements/actions to improve performance.
3. The PIR/DMEA proper shall only focus on the following terms of engagement:
 - ✓ All unit/section heads shall encode the reports/accomplishments with complete numerical data, findings, interpretation and analysis.
 - ✓ The unit/section heads shall present the report and to be assisted by his/her alternate representative.
4. Prescribed schedules for Internal MEA (IMEA) of each Functional Divisions
 - January 8, 2024- Office of the SGOD
 - January 9, 2024- Office of the CID
 - January 10, 2024- Office of the OSDS
5. The participants of this activity are the following:

SGOD

Dr. Melani D. Escobarte
Dr. Delilah M. Delos Santos
Dr. Meriam M. Gualdrapa
Dr. Mary Phoebe Quiban
Dr. Adoracion Cortaga
Mr. Angelo V. Alcaraz
Mr. Jade B. Calleja
Mrs. Jenith II S. Gabisay
Mr. Roger D. Dagale
Mr. Manolito C. Bolpa
Ms. Evangeline J. Badrina
Mr. Crisvill M. Villamor
Ms. Rizza P. Deliva
Engr. Rafael Lanza
Ms. Emma A. Eval
Ms. Sonia N. Cabalona

CID

Mark Chester Anthony G. Tamayo
Niceta I. Galura, JD
Dr. David C. Alcober
Dr. Lita V. Jongco
Dr. Karen Raz
Dr. Abegaile B. Rodrigo
Dr. Alma V. Macanip
Dr. Joelma Dagami
Dr. Monina E. Gabrino
Dr. Nilo M. Eder
Dr. Greg L. Galos
Dr. Miguel Jr. V. Dumas
Dr. Jessica M. Abril
Mr. Ranulfo I. Baay
Dr. Arnulfo Q. Banzon
Mr. Charlemagne T Escobarte
Dr. Laura Gretel M. Cadiong
Dr. Evelyn P. Malubay
Dr. Ronal Llaneta
Dr. Annie D. Pagatpat
Dr. Juliet L. Lim

OSDS

Dr. Judella R. Lumpas, CESO VI
Dr. Jaime Leon T. Cardona, CESE
Mr. Rodel R. Naval
Ms. Ma. Nessa L. Homeres
Mr. Francisco A. Anchojas

Ms. Jenneth S. Lagunzad
Ms. Carmela E. Torres
Mr. Mardonio B. Macapugas
Mr. Donald Jake Superable
Ms. Nancy O. Aninao
Atty. Socorro T. Pancipanci

6. No proxy is allowed.
7. Expenses incurred shall be charged to **Division OSDS Local Funds** subject to the usual accounting and auditing rules and regulations.
8. Compliance and wide dissemination of this memorandum are desired.


JUDELLA R. LUMPAS, EdD CESO VI
Schools Division Superintendent



RELEASED

Date: 11/30/20

Time: 9:08 AM

Signature: [Handwritten Signature]



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