



Republic of the Philippines
Department of Education
REGION VIII – EASTERN VISAYAS
SCHOOLS DIVISION OF TACLOBAN CITY

January 23, 2024

DIVISION MEMORANDUM

No. 047, s. 2024

ANNUAL SUBMISSION OF SWORN STATEMENT OF ASSETS, LIABILITIES, AND NET WORTH (SALN) AND PERSONAL DATA SHEET (PDS)

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary and Secondary School Heads
Division Personnel
This Division

1. Section 8-A (Statement of Assets and Liabilities and Financial Disclosure) of Republic Act No. 6713 provides that "all public officials and employees, except those who serve in an honorary capacity, laborers and casual or temporary workers, shall file under oath their Statement of Assets, Liabilities and Net Worth and a Disclosure of Business Interests and Financial Connections and those of their spouses and unmarried children under eighteen (18) years of age living in their households.
2. In the interest of the service and in view of the abovementioned legal mandate, this Office requires all teaching and non-teaching personnel to submit to the Personnel unit two (2) original copies of an updated (as of December 31, 2023) **Sworn Statement of Assets, Liabilities and Net Worth** and one (1) original copy of **Personal Data Sheet (CS Form No. 212, Revised 2017)**, duly signed by a notary public, **on or before January 31, 2024.**
3. Wide dissemination of and strict compliance with this Memorandum are desired.

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SHERLITA A. PALMA EdD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Schools Division Superintendent

Enclosure: None
Reference: As stated

MSTP/NMB 1/23/24



Address: 3rd Floor, DepEd – Tacloban City
Real Street, Tacloban City 6500
Tel. No. (053) 321-8081

