



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF TACLOBAN CITY

November 14, 2023

DIVISION MEMORANDUM

No. 676, s. 2023

DIVISION TREE PLANTING PROJECT WITH THE THEME "FOREST RESTORATION: A PATHY TO RECOVERY AND WELL-BEING".

To: Assistant Schools Division Superintendent
Chiefs – SGOD and CID
Public School District Supervisors
Elementary and Secondary School Heads
Yes-O advisers and Yes-O Presidents
Division Personnel, Office of the Vice-President Personnel
City Agriculture Personnel
All Other Concerned

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1. The Youth for Environment in Schools- Organization's mission is to serve as a significant venue towards safeguarding, protecting and conserving the environment and provide leadership in formulating policies and standards to collaborate individual and group environmental actions in all government and non-government organization. Thus, YES-O will initiate action to fulfill such duties by conducting a tree planting activity. "Forest Restoration: A path to recovery and well-being" with the support of Youth Formation Division coordinators together with the yes-o advisers and yes-o presidents, and other government agencies involved in the activity, this Office, through the Youth Formation Division of Social Mobilization Unit under School Governance Operations Division will conduct a Division Tree Planting on November 25, 2023, Saturday at 5:00am-8:00am at Tacloban Agricultural Crop Resources Hub (TACREH), Barangay. 101, New kawayan Tacloban City.
 2. The activity is aimed to:
 - a. To promote values on protecting and preserving environment.
 - b. To encourage the youth as well as the community in improving biodiversity conservation.





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- c. To plant 180 or more seedlings either fruit and tree seedlings of yakal, bayog, yakal, langka, rambutan and etc. with identified yes-o advisers, yes-o presidents, office of the vice president personnel, division personnel, community and city agriculture personnel.
3. The groups of people who will be working on the project team are:
 1. Tacloban City Division Personnel
 2. Yes-O Advisers from different schools of Tacloban City
 3. Yes-O Presidents from different schools of Tacloban City
 4. Office of the Vice-President Personnel
 5. The Local Government Unit of Barangay 101- New Kawayan, Tacloban City
 6. City Agriculture Personnel
4. All SDO personnel engage in this activity, teaching and non-teaching are entitled to a non-monetary remuneration for overtime services rendered in the form of compensatory overtime credit (COC) as per CSC_DBM Joint circular no. 2, s. 2004, provided the following duly accomplished: Certification of Appearance, Daily Time Record signed by the direct head of the unit; ACR with pictures.
5. This Memo shall serve as Travel Order of the participants.
6. Wide dissemination of this Memorandum is desired.

JUDELLA RUIZ-LUMPAS, EdD, CESO VI
Schools Division Superintendent

To be indicated in the Perpetual Index under the following subjects:
Youth Formation Program Youth Environment School Organization

