



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF TACLOBAN CITY**

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October 27, 2023

**DIVISION MEMORANDUM**

No. 643, s. 2023

To: PUBLIC SCHOOLS DISTRICT SUPERVISORS,  
PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS  
ALL OTHERS CONCERNED

**AMENDMENT TO DIVISION MEMORANDUM NO. 614-A, s. 2023**

1. In reference to Division Memorandum (DM) No. 614-A, s. 2023, dated October 18, 2023, titled **CREATION OF THE DEPED TACLOBAN DIVISION ELECTION TASK FORCE IN CONNECTION WITH THE BARANGAY AND SANGGUNIANG KABATAAN ELECTIONS ON OCTOBER 30, 2023**, the DepEd Tacloban City Division BSK-ETF Operations and Monitoring Center shall commence its operation on **October 29, 2023 at 6:00 am and will end on October 31, 2023 at 6:00 p.m.**
2. Division-owned vehicles will be used for monitoring purposes and to assist the COMELEC, Tacloban City General Services, and City Treasurer's Office as transportation service during the delivery and retrieval of election returns on October 29, 2023, at 6:00 am, and will end on October 31, 2023, at 6:00 pm. The following drivers are requested to render the aforementioned service:
  - a. Harold Bacarra
  - b. Daniel Llevado
  - c. Rico Ignacio
3. In addition, the following Division Nurses are requested to assist the Tacloban City Health Office (TCHO) during the conduct of the BSK election on October 30, 2023. They will be deployed to 4 health stations (San Jose ES, Sagkahan ES, Sagkahan NHS, and V and G Memorial School) under the supervision of the TCHO.
  - a. Mary Phoebe Quiban
  - b. Rizza Deliva
  - c. Jeannylyn Refuerzo
  - d. Giha Glaiza Arandia
  - e. Lyra Ruth Macatimpag





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- f. Dorothy R. Antoni
  - g. Brian Fuentes
  - h. Theresa Caing
4. Qualified members of the 2023 DepEd Tacloban Division Election Task Force, as well as the abovementioned personnel who will serve in the BSK-ETF, COMELEC, and CITY HEALTH OFFICE Election Command Center, shall be entitled to **overtime pay or grant of compensatory time-off**, subject to the usual accounting rules and regulations.
5. All other provisions in DM No. 614-A, s. 2023, consistent with this issuance, shall remain in force and effect.
6. Immediate dissemination of and compliance with this Memorandum are desired.

**JUDELLA R. LUMPAS, E.D., CESO VI**  
*Schools Division Superintendent*



**RELEASED**  
Date: 10/27/23  
Time: 10:30 AM  
Signature: JN

