



Republic of the Philippines  
**Department of Education**  
 Region VIII - Eastern Visayas  
**SCHOOLS DIVISION OF TACLOBAN CITY**  
 Tacloban City  
**CURRICULUM IMPLEMENTATION DIVISION**

**DIVISION MEMORANDUM**

No. 530 s. 2023

**TARGET SCHEDULE OF ACTIVITIES FOR PRESS CONFERENCES**

To: **ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
 CHIEF EDUCATION SUPERVISOR - CID  
 EDUCATION PROGRAM SUPERVISORS  
 PUBLIC SCHOOLS DISTRICT SUPERVISORS  
 ELEMENARY, SECONDARY, AND INTEGRATED SCHOOL HEADS  
 ALL OTHERS CONCERNED**

Date: September 11, 2023

1. To provide guidance on the expected activities to be accomplished by concerned individuals, and to ensure a smooth flow of the suggested activities, this office through the Curriculum Implementation Division (CID) informs the field of the target schedule of activities for the conduct of Press Conferences – Schools Press Conference (SPC), District Schools Press Conference (Dist. SPC), Division Schools Press Conference (DSPC), Regional Schools Press Conference (RSPC), and National Schools Press Conference (NSPC).

2. Below is the Target Schedule of Activities, to wit:

<b>PRESS CONFERENCES CALENDAR OF ACTIVITIES</b>					
<b>School Activities</b>		<b>District Activities</b>	<b>Division Activities</b>	<b>Region Schools Press Conference</b>	<b>National Schools Press Conference</b>
Oct. – Nov. 2023	Nov. – Dec. 2023	Jan.-Feb. 2024	March-April 2024	May-June 2024	July-August 2024
*Selection of Campus Journalists	*School-based Training on Campus Journalism *Conduct of Schools Press Conference *Awarding of Winners	*Plotting of Budget Proposal for a District-based Training on Campus Journalism (Tent. SEF Budget Allocation per district 10K)	*Planning Conference with DESPA & DSSPA *Plotting of Training Matrix for a Training on Campus Journalism *Conduct of Journalism Training	*Planning Conference with CJ Coordinators and RESPA Officers	*Crafting of NSPC 2024 *Dissemination of Memo on NSPC 2024 *Conduct of NSPC 2024

School Activities		District Activities	Division Activities	Region Schools Press Conference	National Schools Press Conference
*Submission of Final List of Campus Journalists to District and Division	*Submission of District Qualifiers to District and SDO	*Conduct of District-based Training on Campus Journalism	*Crafting of ACR	*Drafting of memo for RSPC 2024	
*Plotting of Budget Proposal for a School-based Training on Campus Journalism		*District-based Press Conference	*Planning Conference for DSPC	*Conduct of RSPC 2024	
*Approval by SH of Budget Proposal		*Awarding of Winners	*Conduct of DSPC		
		*Submission of Division Qualifiers	*Posting of result and RSPC Qualifiers		

3. Expenses incurred relative to the aforesaid activities shall be charged to School MOOE/Local Funds/SEF subject to the usual accounting and auditing rules and regulations.

4. For information and guidance.

  
**JUDELLA RUIZ-LUMPAS EdD., CESO VI**  
 Schools Division Superintendent

